

RESPONSES TO HOMELESS SERVICES RFQ QUESTIONS

06.07.21

1. Can you clarify if Service Category 1 is a 24/7 Managed Resting Site OR a Safe Sleeping Dusk to Dawn Program?
Answer: The goal of Service Category 1 is to provide a 24-hour resting area that is professionally managed.
2. If a service provider was to apply for Service Category 1 and wanted to provide via a subcontract Hygiene Services would they identify this as an application for Service Cat 1 & 2 or just identify the services under Service Cat 1? Would the service provider (i.e. Haven of Hope) need to apply separately for Cat 2 and identify that they are working together on a collaborative project?
Answer: The proposal returned by the Consultant should include each service category that they are willing to provide services under and articulate who the firm/collaborative partner will be for the scope of work under that service category. The goal is for the City to enter into a professional services agreement with one Consultant.
3. If applying for multiple categories does this require multiple application or just one combined one?
Answer: Assuming a collaborative arrangement and the potential for multiple service categories, it is preferred that the Consultant/Lead, would submit one proposal inclusive of all service categories and partners/firms/sub-vendors.
4. Page 9/10 refer to a Consultant and Firm...what is this referring to? Is the lead agency applicant being considered a consultant or firm? Unsure how to apply the instructions to our proposal.
Answer: Consultant/lead applicant is the entity submitting the proposal on behalf of its collaborative partners/firms. Sub-vendor has also been used to identify a collaborative partner that is not the lead applicant.
5. "10% withheld upon successful completion of work", this does not appear to apply for this project, can you clarify
Answer: This would not apply for Public Services funding; please disregard as this requirement does not pertain to service projects.
6. Who is responsible for insurance on the property, what will the liability on both the lead applicant and the city?
Answer: Please refer to Attachment A, Exhibit D for insurance requirements. The professional services agreement attached to the RFQ is merely a template and is not entirely indicative of what an agreement with the City for homeless services may entail.
7. From the city's perspective, what do they anticipate program recipients would be required to do to participate in the program?
Answer: It is the expectation of the City, that the Consultant's proposal includes recommended program guidelines and policies and procedures for a 24-hour resting environment. The City is seeking to understand interest, capacity and recommended approach of organizations that are qualified to help the City expand and create a new resting environment, so this information will assist the City in determining which organization(s) have the understanding of what is necessary to develop and manage such an environment.
8. Do prevailing wages need to be paid for any of the work performed in response to this RFQ?
Answer: Not for public service activities

9. If site is selected in the RFQ response can the city decide to change that location? If so, will the respondent be able to re-price for differing conditions?

Answer: Yes, and Yes

10. Under Service Category 5 would a micro shelter on church property qualify under this category?

Answer: The City will identify the property for the resting site; the Consultant is not required to identify a location. Micro shelters, or tiny houses, may not be allowed under the City's municipal code at specific locations, but that is something we may be able to discuss collaboratively.

11. Is an applicant allowed to charge site fees for an outdoor resting place?

Answer: At this time, no site fees should be charged to any participant requesting 24-hour rest at a resting environment. If the Consultant is proposing solutions under service category 5, then program participation fees may be noted as a portion of the participant's income on a sliding scale.