



# City of Chico

## INDEPENDENT CONTRACTOR QUESTIONNAIRE

The Public Employees' Pension Reform Act of 2013 requires that California Public Employees Retirement System (CalPERS) make a formal determination regarding independent contractor versus a common-law employee status for all contracts in which a CalPERS retired annuitant will be performing work for the City of Chico. In order to determine whether or not a retired annuitant, hired either through a third-party employer or as a consultant, is a true independent contractor or in fact an employee of the City of Chico, the below information must be completed and submitted to the City of Chico prior to the execution of any agreement(s).

Should the City be required to request determination from CalPERS, this process may take between 90 to 120 days. Contracts may not be executed until the City of Chico has received final determination from CalPERS.

| Contractor/Consultant/Provider Information                                     |                    |  |  |
|--|--------------------|--|--|
| Company Name:  |                    |  | Date:  |
| Mailing Address:   |                    |  |  |
| Contact Name:  | Contact Phone #:   | Contact Email Address:                                   |  |
| Contract/Project <input type="checkbox"/> All City Projects*                   |                    |  |  |
| Description: <input type="checkbox"/> Project Specific (List Project Title):   |                    |  |  |
| Contractor/Consultant/Provider Employee(s) Providing Services to City of Chico |                    |  |  |
| Employee Name:   | Social Security #: | Participated in CalPERS?                                 | Retired Under CalPERS?                                   |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|  |                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

\*Please note, a new form must be completed should there be any changes to the Contractor/Consultant/Provider's employee(s) working on City projects.

### CITY OF CHICO – HUMAN RESOURCES & RISK MANAGEMENT OFFICIAL USE ONLY:

| Employee Name: | CalPERS Status: | Employee Name: | CalPERS Status: |
|----------------|-----------------|----------------|-----------------|
|                |                 |                |                 |
|                |                 |                |                 |
|                |                 |                |                 |

CalPERS Determination Required:  No  Yes – Date Contract Mailed to CalPERS: \_\_\_\_\_

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_