

Chico Police Department

Application for Local VISA Clearance Letter

U.S. Resident Aliens and Immigrants applying for citizenship and some U.S. citizens traveling abroad who now live, or had previously lived in Chico may be asked to present a Police Certificate or Visa Clearance Letter as proof of no criminal record in Chico. This letter may be requested by federal agencies or foreign governments for a variety of reasons including: Visa applications, adoptions, U.S. immigration, foreign emigration or work visas, foreign school attendance, employment, etc.

The Chico Police Department can check our records and give you a letter regarding any Chico police record information we have for your official request within 10 days. A processing fee of **\$11.00** is due at the time the application is submitted. Please provide a photo I.D.

We can only check for information regarding the dates you lived or worked in Chico. You will need to get additional letters from other law enforcement agencies if you lived or worked in their jurisdictions.

Yes. If a notary is needed, please request at time of application.

The undersigned hereby applies to obtain a clearance letter of "no criminal record" or a summary of his/her local criminal history record if one exists.

TYPE or PRINT

Applicant's Name _____
Last Name First Name Middle Name

Also Known As
(or Maiden Name) _____
Last Name First Name Middle Name

Mailing Address _____
Number Street, City, State Zip

Date of Birth _____ / _____ / _____ Telephone Number _____
Month/Day/Year 8 a.m.-5 p.m.

Dates Lived in Chico: From _____ to _____.

The undersigned wishes the record to be mailed to an address other than the one listed above.

Name _____ Title _____

Mailing Address _____
Number Street, City, State Zip

X
SIGNATURE OF APPLICANT

*A standard fingerprint form containing the applicant's fingerprints and all information requested above may be required for positive identification.