

# Chico Police Department Application for Local Record Review

California Penal Code Sections 13320-13323 afford persons concerning whom a criminal history record is maintained in the files of a local criminal justice agency a reasonable opportunity to examine a summary of the local record compiled from such files and refute any erroneous or inaccurate information contained therein.

The information requested below is necessary to determine if a record exists. Failure to supply this information may prevent this agency from providing you with a copy of your record. This application will be retained in your record folder, if one exists.

A summary of any existing criminal record concerning you will be sent to you by mail or other appropriate means mutually agreeable to you and the department within 10 days. A processing fee of **\$22.00** is due at the time the application is submitted. Please provide a picture I.D.

**Yes** If a notary is needed, please request at time of application.

\_\_\_\_\_  
The undersigned hereby applies to obtain a summary of his/her local criminal history record.

TYPE or PRINT

Applicant's Name \_\_\_\_\_  
Last Name First Name Middle Name

Also Known As  
(or Maiden Name) \_\_\_\_\_  
Last Name First Name Middle Name

Mailing Address \_\_\_\_\_  
Number Street, City, State Zip

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Month/Day/Year 8 a.m.-5 p.m.

\_\_\_\_\_

The undersigned wishes the record to be mailed to an address other than the one listed above.

Name \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Number Street, City, State Zip

X  
SIGNATURE OF APPLICANT

\*A standard fingerprint form containing the applicant's fingerprints and all information requested above may be required for positive identification.