

# Citizen Crime Reports

Enclosed is a online counter report for you to complete and return to the police department. Please fill in the form as completely as possible. Adobe Acrobat Reader is required to complete this form.

## CRIME REPORTS

Call the police department back if you have information regarding the suspect in a crime. The counter reports are intended for use when the suspects are not known.

When crime reports are returned to Chico Police Department, the Records Section will give the report a case number and retain the original in our files. A copy of the report with the case number will be returned to you for your records or your insurance company. There is not a fee for this copy.

Most stolen or lost property can be entered into California's computerized Criminal Justice Information System (CJIS) if the type of property, serial number and manufacturer are provided.

**Bicycles** can only be entered into CJIS if you provide the serial number, manufacturer, the style of bicycle (boy's or girl's), and the number of speeds (single speed, 21-speed, etc.).

**Cellular phones** can only be entered into CJIS if you provide the manufacturer and electronic serial number (ESN). This number may or may not be the same as the number stamped on the phone. Contact your cellular service carrier (AT&T, Verizon, etc.) for the correct ESN.

The INVOLVED VEHICLES page is for information on vehicles that are broken into or damaged. If your license plate or vehicle are stolen, call the police department. There is a specific CHP form that must be completed by an officer for these types of crimes.

## TRAFFIC ACCIDENTS

When counter traffic accident reports are returned to Chico Police Department, the information will be entered into a computer call detail record. The original report will then be returned to you for your records or your insurance company. There is not a fee for this copy. We do not retain a copy of the original counter traffic accident report in our files. You or your insurance company may obtain a copy of the computer record from the Chico Police Department Records Section if necessary for a \$3.00 fee.

## QUESTIONS REGARDING THE FORMS

If you have questions regarding the forms, please contact the Chico Police Department Records Section, Monday through Friday, from 8:00 a.m. to 5:00 p.m.

Telephone: 530-897-4900

Address: 1460 Humboldt Road  
Chico, CA 95928

You can print this form and mail it or bring it to the Chico Police Department.



# Chico Police Department Crime Report

When completed mail to:

Chico Police Department  
1460 Humboldt Road  
Chico, CA 95928

CAD Incident Number: \_\_\_\_\_

Report Date: \_\_\_\_\_

Case Number: \_\_\_\_\_

Report Time: \_\_\_\_\_

Type of Incident: \_\_\_\_\_

Occurred on or Between:

Date: \_\_\_\_\_ Time: \_\_\_\_\_ and

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Address of Occurrence: \_\_\_\_\_

Reporting Party : \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Gender (M/F): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Driver License #: \_\_\_\_\_

Phone # (Home): \_\_\_\_\_ Phone # (Business): \_\_\_\_\_

Victim: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Gender (M/F): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Driver License #: \_\_\_\_\_

Phone # (Home): \_\_\_\_\_ Phone # (Business): \_\_\_\_\_

**\*\* COMPLETE ATTACHED PROPERTY AND VEHICLE PAGES IF APPLICABLE.**

**Use appropriate section for Cellular Phones, Bicycles and/or Documents.**

Narrative:

(Additional narrative sheet attached if needed)

**Chico Police Department  
Crime Report  
Narrative Continuation**

# Chico Police Department Crime Report - Property Sheet

Property Status: \_\_\_\_\_ (Stolen or Lost)

**\*\* Cellular Phone, Bicycles and/or Documents see below.**

Description: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Model Number: \_\_\_\_\_

**Manufacturer: \_\_\_\_\_ Color: \_\_\_\_\_ Value: \_\_\_\_\_**

Description: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Model Number: \_\_\_\_\_

**Manufacturer: \_\_\_\_\_ Color: \_\_\_\_\_ Value: \_\_\_\_\_**

Description: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Model Number: \_\_\_\_\_

**Manufacturer: \_\_\_\_\_ Color: \_\_\_\_\_ Value: \_\_\_\_\_**

Description: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Model Number: \_\_\_\_\_

**Manufacturer: \_\_\_\_\_ Color: \_\_\_\_\_ Value: \_\_\_\_\_**

**CELLULAR PHONE**

Electronic Serial Number (ESN#): \_\_\_\_\_

Make: \_\_\_\_\_ Model Number: \_\_\_\_\_ Color: \_\_\_\_\_

Misc Description: \_\_\_\_\_ Value: \_\_\_\_\_

**BICYCLE**

Boys       Girls

Serial Number: \_\_\_\_\_ Make: \_\_\_\_\_

Model Number: \_\_\_\_\_ Color: \_\_\_\_\_ Speed: \_\_\_\_\_

Misc Description: \_\_\_\_\_ Value: \_\_\_\_\_

**DOCUMENTS** *(Check, Money Order, ATM/Credit/Debit Card, ID/License, Currency, Other)*

Doc. Type	Bank Card or Card Issuer	Acct. Number	Serial Number	Value

**Chico Police Department  
Crime Report  
Involved Vehicles**

Vehicle Involvement: \_\_\_\_\_ (Victim, Suspect, etc.)

Vehicle Year: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_

License Plate State: \_\_\_\_\_

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Vehicle Involvement: \_\_\_\_\_ (Victim, Suspect, etc.)

Vehicle Year: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_

License Plate State: \_\_\_\_\_

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Vehicle Involvement: \_\_\_\_\_ (Victim, Suspect, etc.)

Vehicle Year: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_

License Plate State: \_\_\_\_\_

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Vehicle Involvement: \_\_\_\_\_ (Victim, Suspect, etc.)

Vehicle Year: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_

License Plate State: \_\_\_\_\_

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