



**PLANNING SERVICES  
DEPARTMENT**

411 Main Street (530) 879-6800  
P.O. Box 3420  
Chico, CA 95927

Application No. \_\_\_\_\_

**APPLICATION FOR  
Sign Review**

<b>Applicant Information</b>		Date Received
Applicant		Daytime Phone
Street Address		Cell Phone/Pager
City	State	Zip

<b>Authorization of Property Owner</b>		Daytime Phone
Property Owner's Signature		
Property Owner's Mailing Address		State Zip

<b>General Project Information</b>	
Location/Address of Project Site	Assessor's Parcel No(s)
Zoning District	Single or Multi-Tenant Site? Single or Multi-Tenant Building?
Type and Number of Signs: <input type="checkbox"/> Wall <input type="checkbox"/> Ground <input type="checkbox"/> Other	Building Frontage Dimensions
Dimensions and Height(s) of Sign(s)	Color and Material of Sign(s)
Illumination Method <input type="checkbox"/> Direct (internally) <input type="checkbox"/> Indirect <input type="checkbox"/> None (non-illuminated)	Is there an existing Comprehensive Sign Plan for project site? If so, please reference the Use Permit No. _____

The following information/documents must also be submitted with this application:

- Location of sign(s) on site plan, including setbacks to property lines and distance to the public right-of-way.
- Table of total sign area/height, measured using City of Chico methodology (see Chico Municipal Code Section 19.74.100) including existing signs and calculations.
- Sign(s) and copy shown in color as proposed on architectural drawings.

<b>For Office Use Only</b>	
Building Permit Issued By	Permit No.
Sign Review Approval By	Date
Architectural Review Approval By	Date

**Note: Please allow 2 to 5 days to process sign review. Contact the Building Division for a building permit to install the sign(s).**