



**PLANNING SERVICES
DEPARTMENT**
411 Main Street (530) 879-6800
P.O. Box 3420
Chico, CA 95927

Application No. _____

APPLICATION FOR Fraternity/Sorority House Permit

Applicant Information (must be an officer of the fraternity/sorority)		
Applicant	Daytime Phone	
Street Address		
City	State	Zip

Property Owner	Daytime Phone	
Address		
City	State	Zip

Fraternity/Sorority Information	
Property Address/Location	
Assessor's Parcel No(s)	Parcel Size
Existing Land Use	
Present Zoning	Present General Plan Designation
No. of Residents/No. of Bedrooms	No. of Off-Street Parking Spaces Proposed

Required Signature	
<p>I hereby certify that this application and all other documents submitted are true and correct to the best of my knowledge and belief. I also certify that I am an officer of the fraternity/sorority, and am either owner of the above property or have attached the owner's written consent to file this application. I understand that verification of property ownership or interests in the property or application may be required. I acknowledge that State and local laws and ordinances must be complied with, including but not limited to, the Chico Municipal Code regarding trash and recyclables collection area, signs, and noise. (Before signing, see the information on pages 2 and 3 of this application.)</p>	
Applicant's Signature	Date

For Office Use Only	
Application Received By	Receipt No.
Date	Application Fee \$
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Signed: _____ Date: _____ <div style="text-align: center;">Planning Services Director</div>	

cc: Building Official, Fire Chief, Chief of Police, File



Requirements for a Complete Fraternity/Sorority Permit Application

The following items are REQUIRED for a complete application:

- Completed and signed Application Form
- Written authorization from the property owner granting permission to submit this application (if Applicant is not the owner)
- List of names, addresses, and phone numbers of all fraternity/sorority officers residing at the house
- Names, addresses and phone numbers of two community sponsors
- Copy of the adopted bylaws and regulations for the fraternity/sorority
- 8½" X 11" Site Plan (indicate dimensions and all information pertinent to the proposed project, including on-site parking and trash enclosure)
- Application Fee

Notice of Pending Amendments

Pursuant to California Government Code Section 65945, et seq., an Applicant can make a written request to receive notice of any pending amendments to the General Plan, Specific Plans, land use regulations, ordinances affecting building permits, or to regulations pertaining to development permits, if the amendment is reasonably related to the Applicant's project.

Note: By signing page 1 of this application form, the Applicant is indicating that the project site is not included on any State or local list of hazardous waste sites compiled pursuant to California Government Code Section 65962.5, as amended in January, 1996.



SITE PLAN CHECKLIST		
Applies	Does Not Apply	Item
<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map
<input type="checkbox"/>	<input type="checkbox"/>	Workable scale
<input type="checkbox"/>	<input type="checkbox"/>	North arrow
<input type="checkbox"/>	<input type="checkbox"/>	Property lines
<input type="checkbox"/>	<input type="checkbox"/>	Dimensions of property lines, acreage and setbacks
<input type="checkbox"/>	<input type="checkbox"/>	Adjacent streets, alleys and properties
<input type="checkbox"/>	<input type="checkbox"/>	Existing features: structures and size, landscaping, utility poles, hydrants, street lights, trees (note whether to be retained or removed)
<input type="checkbox"/>	<input type="checkbox"/>	Footprint and location of new structures
<input type="checkbox"/>	<input type="checkbox"/>	Walkways
<input type="checkbox"/>	<input type="checkbox"/>	Parking stalls, driveways and dimensions (including handicapped stall and ramp as applicable)
<input type="checkbox"/>	<input type="checkbox"/>	New landscaping: perimeter and interior
<input type="checkbox"/>	<input type="checkbox"/>	Fence locations and height
<input type="checkbox"/>	<input type="checkbox"/>	Trash areas with screening
<input type="checkbox"/>	<input type="checkbox"/>	Location of utility company transformer boxes and the like
<input type="checkbox"/>	<input type="checkbox"/>	Bicycle racks/storage facilities
<input type="checkbox"/>	<input type="checkbox"/>	Street address/Assessor's parcel number(s)
<input type="checkbox"/>	<input type="checkbox"/>	Name of Applicant
<input type="checkbox"/>	<input type="checkbox"/>	Project Title
<input type="checkbox"/>	<input type="checkbox"/>	Calculations: lot size, floor area, number of parking stalls, landscaped area, lot coverage, parcel size/area
<input type="checkbox"/>	<input type="checkbox"/>	Delineation of phasing when applicable
<input type="checkbox"/>	<input type="checkbox"/>	Other appropriate information: - Commercial and Industrial projects: easements, loading docks, open storage, etc. - Residential: recreation facilities and other amenities