



**PLANNING SERVICES
DEPARTMENT**

411 Main Street (530) 879-6800
P.O. Box 3420
Chico, CA 95927

Application No. _____

**APPLICATION FOR
CERTIFICATE OF
APPROPRIATENESS**

Applicant Information

Applicant		Daytime Phone	
Street Address			
City		State	Zip

Property Owner		Daytime Phone	
Street Address			
City		State	Zip

Project Information

Property Address/Locations	
Assessor's Parcel No(s)	Parcel Size
Existing Land Use	
Complete or Partial Demolition?	
Request:	

Required Signatures

I hereby certify that this application and all other documents submitted are true and correct to the best of my knowledge and belief. I also certify that either: a) I am the owner of the above property; b) the property owner has indicated his consent by countersigning the application below; or c) I have attached the owner's written consent to file this application. I understand that verification of property ownership or interests in the property or application may be required.
(Before signing, see Page 2 of this application.)

Applicant's Signature	Date
Owner's Signature (or attach authorization)	Date

For Office Use Only

Received By	Date	Butte County Filing Fee \$50 (Check payable to Butte County) ___ Applies ___ Does Not Apply	Receipt No.
GP and Zoning			Application Fee \$
Assigned Planner			Environmental Review Fee \$
Tentative Hearing Date			Total Fees \$ (Check payable to the City of Chico)



Requirements for a Complete Application

The following items are **REQUIRED** for a complete Application:

- Completed and Signed Application Form
- Written Authorization from the Property Owner (if Applicant is not the Owner)
- 8½" X 11" Site Plan of Proposed Demolition and/or Development (indicate dimensions and all information pertinent to the proposed project)
- Elevation or Rendering of any Proposed Development
- Application Fees

SITE PLAN CHECKLIST		
Applies	Does Not Apply	Item
<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map
<input type="checkbox"/>	<input type="checkbox"/>	Workable Scale
<input type="checkbox"/>	<input type="checkbox"/>	North Arrow
<input type="checkbox"/>	<input type="checkbox"/>	Property Lines
<input type="checkbox"/>	<input type="checkbox"/>	Adjacent Street, Alleys, and Properties
<input type="checkbox"/>	<input type="checkbox"/>	Footprint and Location of New Structures
<input type="checkbox"/>	<input type="checkbox"/>	Building Elevation or Architectural Rendering
<input type="checkbox"/>	<input type="checkbox"/>	Parking Stalls, Driveways, and Dimensions (including handicapped stall and ramp as applicable)
<input type="checkbox"/>	<input type="checkbox"/>	Street Address/Assessor's Parcel Number(s)
<input type="checkbox"/>	<input type="checkbox"/>	Name of Applicant
<input type="checkbox"/>	<input type="checkbox"/>	Project Title
<input type="checkbox"/>	<input type="checkbox"/>	Delineation of Phasing (when applicable)