



STREET CLOSURE PERMIT

City of Chico – Building and Development Services Insurance Requirements - Information Sheet (Not applicable to parades or public assemblies)

Commercial General Liability Insurance

An applicant for a permit to close a public street shall obtain and maintain during the term of the License, a policy of commercial general liability insurance from one or more U.S. domiciled insurance companies licensed to do business in the State of California with an A.M. Best Company rating of “B” or better, or in the alternative, an unlicensed U.S. domiciled company or companies with a rating of “A”, which provides coverage for bodily injury, personal injury and property damage liability in the amount of at least \$1,000,000 for each occurrence, and \$2,000,000 in the aggregate, with a maximum policy deductible of \$5,000. An Occurrence policy is required.

Said insurance coverage shall be evidenced by a certificate of insurance with policy endorsements, executed by an authorized official of the insurer(s). The policy endorsements to be attached to the certificate shall provide that:

1. The City of Chico, its officers, boards and commissions, and members thereof, its employees and agents are covered as **additional insureds** as respects to any liability arising out of the activities of the named insured. A CG 2012 endorsement form or equivalent is required.
2. The insurance coverages afforded by this policy shall be **primary insurance** as respects to the additional insured. Any insurance or self-insurance available to the additional insured shall be excess and non-contributing to any loss.

The above language can be included on the additional insured endorsement form or on a separate endorsement form. A photocopy of the language from the policy (typically found in the section which discusses “Other Insurance” and “Methods of Sharing”) is also acceptable as evidence of primary coverage **provided that it is transmitted to the City with a note or letter on insurance agency or company letterhead certifying it is from the policy of the insured.**

3. The insurer will provide to the City at least thirty (30) days prior notice of cancellation or material change in coverage.

Please provide this information sheet to your insurance agent or broker and request he or she issue the certificate, with endorsements, to the City of Chico, Attention: Risk Management, P.O. Box 3420, Chico, CA 95927. The City will not issue the Permit until the evidence of insurance is approved. If your agent or broker has questions regarding the insurance requirements, he or she should call the Risk Management office at (530) 879-7910.

City of Chico – Human Resources & Risk Management
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