



Sustainability Task Force Agenda

A Committee of the Chico City Council
Mayor Ann Schwab, Chair

Meeting of June 6, 2011 – 3:30 p.m. to 5:00 p.m.
Council Chamber Building, 421 Main Street, Conference Room No. 1

***** PLEASE NOTE NEW MEETING TIME *****

1. CONSIDERATION OF THE TASK FORCE'S 2011-2012 BIENNIAL WORK PLAN.

The City Council has directed the City Boards and Commissions to develop Work Plans to define their goals and priorities over a two-year term. The Task Force will review its 2009-2010 Work Plan's mission, purpose and goals, and discuss projects for its 2011-2012 Work Plan. A staff report and a copy of the 2009/2010 Work Plan are attached as Exhibit "A" to this agenda.

2. UPDATE ON DEVELOPMENT OF THE CLIMATE ACTION PLAN (CAP)

Staff will provide an update on the preparation of the CAP, and the Task Force will discuss future meetings for its review and public release of the Administrative Draft of the CAP.

3. REPORTS AND COMMUNICATIONS

- a. **Report from the PG&E Pilot Innovators Grant Ad-Hoc Committee** - The Committee will report on the status of this grant project.
- b. **Report from the Business Outreach Ad-Hoc Committee** - The Committee will provide a report from their recent meetings and their efforts to start a Green/Sustainable Business Recognition Program.
- c. **Report from the Adaptation Ad-Hoc Committee** - The Committee a report on their 5/19/11 meeting.
- d. **Butte County Association of Governments (BCAG) Sustainable Communities Strategy Update** - Attached as Exhibit "B" is an update from BCAG staff on the development of the Sustainable Communities Strategy (SCS) as required by SB 375 that was presented to their Board on 5/26/11.

4. BUSINESS FROM THE FLOOR

Members of the public may address the Committee at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

5. **ADJOURNMENT** – The meeting will adjourn no later than 5:00 p.m. to a regular meeting scheduled for 3:30 p.m. on Monday, July 11, 2011, unless otherwise noted. ***Please note the meeting is on the second Monday of the month due to the July 4th holiday.***

ATTACHMENTS:

Exhibit "A" - Work Plan Staff Report
Exhibit "B" - BCAG SCS Update

Distribution available in the office of the City Clerk:

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Members:

Dwight Aitkens	BT Chapman	Tom DiGiovanni	Trudy Duisenberg	Cliff Friedman	
Chris Giampaoli	Ken Grossman	Jon Luvaas	Scott McNall	Jim Pushnik	
Valerie Reddemann	Ann Schwab, Chair	Jon Stallman	Jim Stevens	Scott Wolf	Julian Zener



Sustainability Task Force Agenda Report

Meeting Date: 6/6/11

DATE: March 30, 2011
TO: SUSTAINABILITY TASK FORCE
FROM: LINDA HERMAN, MANAGEMENT ANALYST, 896-7241
RE: CONSIDERATION OF TASK FORCE'S 2011-2012 BIENNIAL WORK PLAN

BACKGROUND:

The City Council has directed the various City Boards and Commissions to develop Work Plans every two years to define their goals and priorities for a two-year term. The City Council approved the Sustainability Task Forces (STF) 2009/2010 Work Plan at its meeting on 6/2/09. Since it is coming to the end of the term for the biennial Work Plan, the City Council will be requesting that each Board and Commission develop a new plan for 2011 and 2012.

DISCUSSION:

In developing its Work Plan, the STF defined its purpose and mission as follows:

Purpose: *To make recommendations to the City Council on initiatives to implement the U.S. Conference of Mayor's Climate Protection Agreement and to reduce greenhouse gas emissions, while simultaneously meeting environmental, economic and community needs now and in the future.*

Mission: *The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests, and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in Sustainability efforts.*

To help carry out its mission, the Task Force identified the following six goals listed in order of priority for 2009-2010:

1. Create a Sustainability Plan, which includes a Climate Action component, to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.
2. Complete development of the Sustainability Element and Indicators for 2030 General Plan Update
3. Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues. Examples may include:
 - a. Sustainability Section on City Website
 - b. Sustainability in Landscaping"/Vector Control Education
 - c. Public Workshops
 - d. Possible Mayor's Green Business Recognition
2. Implement the Climate Action Plan (CAP) component of the Sustainability Plan
3. Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.
4. Review of the role and structure of the Task Force after completion of the CAP.

A copy of the 2009-2010 Work Plan and an annotated copy of Plan indicating the project implementation status are attached as Attachment "A." and "B" respectively. Staff is requesting that the STF review the current "Purpose" and "Mission," and provide any changes or comments to these sections, if necessary. Staff is also requesting that the Task Force provide additional suggestions for priority goals and projects for the 2011-2012 Work Plan.

ATTACHMENTS:

Attachment "A": 2009-2010 Work Plan
Attachment "B": Annotated 2009-10 STF Work Plan



Sustainability Task Force

2009 - 2010

Task Force Members

Ann Schwab, Chair
Jason Bougie
Lindsay Buckley
BT Chapman
Tom DiGiovanni
Tim Dobbs
Deanna Dottai
Chris Giampaoli
Ken Grossman
Jon Luvaas
Scott McNall
Jim Pushnik
Tami Ritter
Jim Stevens
Scott Wolf
Julian Zener



City of Chico

Sustainability Task Force

Mission Statement

The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in sustainability efforts.

Sustainability Task Force

Work Plan for 2009 - 2010

City of Chico

Sustainability Task Force

The _____ Sustainability Task Force _____ has identified the following priorities to focus on during 2009 - 2010.

1.	Create a Sustainability Plan to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.
2.	Complete Development of Sustainability Element and Indicators for 2030 General Plan Update
3.	Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues.
4.	Implement the Climate Action component of the Sustainability Plan.
5.	Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.
6.	Review of the role and structure of the Task Force after completion of the Sustainability Plan.
7.	
8.	
9.	



Board & Commission
Work Plan Worksheet

Step 1

<p>Review purpose of board/commission as defined by the CMC.</p>	<ol style="list-style-type: none"> 1. Formulate recommendations, for City Council adoption regarding implementation of the U.S. Conference of Mayor's Climate Protection Agreement. 2. Make decisions and/or recommendations, for City Council adoption, on initiatives that will reduce greenhouse gas emissions while simultaneously meeting environmental, economic and community needs now and in the future. 3. Assist in the preparation of Sustainability Element of the City's long-term general plan.
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Step 2

<p>Develop or review a mission statement that reflects that purpose.</p> <p><i>Who we are, what we do, who we do it for, and why we do it!</i></p>	<p>The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in sustainability efforts.</p>
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Step 3

<p>Discuss any priorities already established by Council.</p>	<p>Established by City Council action to assist in the implementation of the U.S. Conference of Mayor's Climate Protection Agreement. Council also adopted a green house gas emission reduction target of a 25% reduction from 2005 emission levels by 2020. The Task Force will assist the City in meeting this goal, as well as assist the City in complying with the Global Warming Solutions Act of 2006 (AB32) and Senate Bill 375.</p>
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ATTACHMENT "A" - 2009/2010 WORK PLAN

Step 4

Brainstorm goals, projects, or priorities of the commission	Benefit, if completed	Mandated by state/ local law or by Council direction ?	Requires policy change at Council level?	Resources needed for completion? Staff or, creation of Subcommittees?	Estimated Completion Time	Measurement Criteria... <i>How will we know how we are doing?</i>
Creation of a Sustainability Plan to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.	provides framework and helps guide decisions	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff and intern	12/31/09	Annual review of Sustainability indicators/targets
Complete Development of Sustainability Element and Indicators for 2030 General Plan Update		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff, intern, and community	8/31/09	Annual reports on General Plan progress
Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues. Examples may include: 1. Sustainability Section on City Website 2. "Sustainability in Landscaping"/Vector Control Education 3. Workshops 4. Possible Mayor's Green Business Recognition		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Task Force members, existing staff, intern, with collaboration with the utilities, Butte County, CSU Chico, Butte College and other agencies.	On-going	
Implement the Action Plan.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Will require cooperation of all City Departments , outside agencies and the community.	On-going	Annual review of Sustainability indicators/targets GHG reinventory
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff, Butte County, BCAG, and other public agencies.		

ATTACHMENT "A" - 2009/2010 WORK PLAN

<p>Review of the role and structure of the Task Force after completion of the Action Plan.</p>		<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Staff/Task Force Adoption of Ordinance creating a more structured committee, if desired by Council.</p>		
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ATTACHMENT "A" - 2009/2010 WORK PLAN

Step 5

List Identified Goals, Priorities, and/or Tasks for the Commission	Prioritize Tasks by their significance:			
	1 Urgent	2 1-Year	3 2 -Year	4 Long Term
Create a Sustainability Plan, which includes a Climate Action component, to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.	X			
Complete Development of Sustainability Element and Indicators for 2030 General Plan Update	X			
Develop and implement a public education and outreach program on greenhouse gas (GHG) emission reduction measures and other sustainability issues.		X		
Implement the Climate Action component of the Sustainability Plan.		X	X	X
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		X	X	X
Review of the role and structure of the Task Force after completion of the Action Plan.				X

Step 6 Prepare final work plan for submission to the City Council for review, possible direction, and approval and attach the worksheets used to determine priorities, resources, and time lines.

Step 7 Once approved, use this plan as a tool to help guide you in your work as an advisory body.

Step 8 Report out on status of items completed. Provide any information needed regarding additional resources needed or used and to indicate items that will need additional time in order to complete.



City of Chico

Sustainability Task Force

2009-2010 Work Plan Status Report

Priority Goals	Estimated Completion Time	Actual Completion Date	Status/Comments
<p>Goal 1: Create a Sustainability Plan, which includes a Climate Action component, to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.</p>	12/31/10	In-progress	<p>The Task Force's original thought was to develop an overall Sustainability Plan for the City during this Work Plan term. However, it was decided that it was best to complete the Climate Action Plan (CAP) so that it could be a companion document to the 2030 General Plan Update. The City Council approved proceeding with the development of the CAP and conceptually approved the actions proposed to be implemented during Phase 1 (2010-2012). The Administrative draft of CAP is nearing completion and is anticipated to be completed by 8/11.</p>
<p>Goal 2: Complete Development of Sustainability Element and Indicators for 2030 General Plan Update</p>	9 - 12 months	July-2009	<p>The Task Force worked with the General Plan Team to complete the sustainability element of the 2030 General Plan Update and began a process to identify some draft sustainability indicators that could be used to annually assess the implementation of the General Plan. Now that the General Plan has Update has been approved, the Task Force will work with Planning Department to finalize the indicators during its 2011-2012 Work Plan.</p>
<p>Goal 3: Develop and implement a public education and outreach program on greenhouse gas (GHG) emission reduction measures and other sustainability issues. Examples include:</p> <ol style="list-style-type: none"> 1. Sustainability Section on City Website 2. "Sustainability in Landscaping"/Vector Control Education 3. Workshops 4. Possible Mayor's Green Business Recognition 	No date set	On-going	<p>Task Force developed an Education/Outreach Ad-Hoc Committee that has set up booths at the Thursday Night Market and at other local events, and held workshops to inform the public on GHG emissions and the City's sustainability programs. Staff and the Task Force are also in the process of establishing a sustainability website. An Ad-Hoc Committee was also formed to develop a Green and Sustainable Business rating/recognition program. The City chose not to pursue a Landscape/Vector control education program.</p>

ATTACHMENT "B" - 2009-2010 WORK PLAN STATUS REPORT

Priority Goals	Estimated Completion Time	Actual Completion Date	Status/Comments
Goal 4: Implement the Climate Action component of the Sustainability Plan.	Duration of the update	On-going	Although the CAP is not yet complete, the Task Force obtained a \$400,000 Innovators Pilot Grant from PG&E to provide energy audits, install energy efficient measures, and to provide energy efficiency information to 100 single-family homeowners. Another Ad-Hoc Committees was formed to implement this grant. The Task Force has also formed a Committee to look at possibly developing an Climate Change Adaptation plan or strategy.
Goal 5: Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		On-going	BCAG is still in the process of developing a Sustainable Communities Strategy as required by SB 375. The Task Force has also established an Ad-Hoc Committee to review this Strategy and other programs and policies related to transportation and climate action.
Goal 5: Review of the role and structure of the Task Force after completion of the Action Plan.	Depends on the timing of the Climate Action Plan.	TBD	This task will be implemented upon completion of the Climate Action Plan and will be included in the Task Force's 2011-2012 Work Plan.

