



Sustainability Task Force Agenda

A Committee of the Chico City Council
Mayor Ann Schwab, Chair

Meeting of March 21, 2011 – 3:30 p.m. to 5:00 p.m.
Council Chamber Building, 421 Main Street, Conference Room No. 1
***** PLEASE NOTE NEW MEETING TIME *****

1. CONSIDERATION OF THE TASK FORCES 2011-12 BIENNIAL WORK PLAN.

The City Council has directed that City Boards and Commissions develop Work Plans every two years to define their goals and priorities for a two-year term. Since it is coming to the end of the 2009-10 biennial Work Plan, the Council will be requesting new plans for the 2011 and 2012. The Task Force will review its 2009/2010 Work Plan, and begin discussion regarding developing its 2011-2012 Work Plan. A staff report and a copy of the 2009/2010 Work Plan are attached to this agenda.

2. UPDATE ON DEVELOPMENT OF THE CLIMATE ACTION PLAN (CAP)

Staff will provide an update on the preparation of the first draft of the CAP. The Task Force will discuss setting up future meetings for review of the first draft of the CAP.

3. REPORTS AND COMMUNICATIONS

- a. **Report from the PG&E Pilot Innovators Grant Ad-Hoc Committee** - The Committee will report on the status of this grant project.
- b. **Report from the Business Outreach Ad-Hoc Committee** - The Committee will provide a report from their recent meetings and their efforts to start a Green/Sustainable Business Recognition Program.
- c. **Report from the Adaptation Ad-Hoc Committee** - The Committee will provide a report from their meeting held on 3/9/11.

4. BUSINESS FROM THE FLOOR

Members of the public may address the Committee at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

5. **ADJOURNMENT** – The meeting will adjourn no later than 5:30 p.m. to a meeting scheduled for 3:30 p.m. on Monday, April 4, 2011, unless otherwise noted.

ATTACHMENTS:

Work Plan Staff Report

Distribution available in the office of the City Clerk:

Prepared: 3/16/11
Posted : 3/16/11
Prior to: 3:30 p.m.

Chico City Clerk's Office
411 Main Street, Chico, CA 95928
(530) 896-7250



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Members:

Dwight Aitkens	BT Chapman	Tom DiGiovanni	Trudy Duisenberg	Cliff Friedman
Chris Giampaoli	Ken Grossman	Jon Luvaas	Scott McNall	Jim Pushnik
Valerie Reddemann	Ann Schwab, Chair	Jon Stallman	Jim Stevens	Scott Wolf
				Julian Zener



Sustainability Task Force Agenda Report

Meeting Date: 3/21/11

DATE: March 16, 2011
TO: SUSTAINABILITY TASK FORCE
FROM: LINDA HERMAN, MANAGEMENT ANALYST, 896-7241
RE: REVIEW AND STATUS OF TASK FORCE'S BIENNIAL WORK PLAN

BACKGROUND:

The City Council has directed that the various City Boards and Commissions develop Work Plans every two years to define their goals and priorities for a two-year term. The City Council approved the Sustainability Task Forces (STF) 2009/2010 Work Plan at its meeting on 6/2/09. Since it is coming to the end of the term for the biennial Work Plan, the City Council will be requesting that each Board and Commission develop a new plan for 2011 and 2012. The 2011/12 Work Plans are due by June 2011.

DISCUSSION:

In developing its Work Plan, the STF defined its purpose and mission as follows:

Purpose: *To make recommendations to the City Council on initiatives to implement the U.S. Conference of Mayor's Climate Protection Agreement and to reduce greenhouse gas emissions, while simultaneously meeting environmental, economic and community needs now and in the future.*

Mission: *The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests, and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in Sustainability efforts.*

To carry out its mission, the Task Force identified the following six goals listed in order of priority for 2009-2010:

1. Create a Sustainability Plan, which includes a Climate Action component, to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.
2. Complete development of the Sustainability Element and Indicators for 2030 General Plan Update
3. Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues. Examples may include:
 - a. Sustainability Section on City Website
 - b. Sustainability in Landscaping"/Vector Control Education
 - c. Workshops
 - d. Possible Mayor's Green Business Recognition
2. Implement the Climate Action Plan (CAP) component of the Sustainability Plan
3. Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.
4. Review of the role and structure of the Task Force after completion of the CAP.

Aa copy of the 2009-10 Work Plan is attached as Exhibit "A." Staff is requesting that the STF review the "Purpose" and "Mission," and provide any changes or comments to these sections if necessary. Staff is also requesting that the Task Force start considering suggestions for priority goals and projects for the 2011-12 Work Plan.

ATTACHMENTS:

Exhibit "A": 2009-10 STF Work Plan



Sustainability Task Force

2009 - 2010

Task Force Members

Ann Schwab, Chair
Jason Bougie
Lindsay Buckley
BT Chapman
Tom DiGiovanni
Tim Dobbs
Deanna Dottai
Chris Giampaoli
Ken Grossman
Jon Luvaas
Scott McNall
Jim Pushnik
Tami Ritter
Jim Stevens
Scott Wolf
Julian Zener



City of Chico

Sustainability Task Force

Mission Statement

The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in sustainability efforts.

Sustainability Task Force

Work Plan for 2009 - 2010

Sustainability Task Force

The _____ Sustainability Task Force _____ has identified the following priorities to focus on during 2009 - 2010.

1.	Create a Sustainability Plan to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.
2.	Complete Development of Sustainability Element and Indicators for 2030 General Plan Update
3.	Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues.
4.	Implement the Climate Action component of the Sustainability Plan.
5.	Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.
6.	Review of the role and structure of the Task Force after completion of the Sustainability Plan.
7.	
8.	
9.	



Board & Commission Work Plan Worksheet

Step 1

Review purpose of board/commission as defined by the CMC.	<ol style="list-style-type: none">1. Formulate recommendations, for City Council adoption regarding implementation of the U.S. Conference of Mayor's Climate Protection Agreement.2. Make decisions and/or recommendations, for City Council adoption, on initiatives that will reduce greenhouse gas emissions while simultaneously meeting environmental, economic and community needs now and in the future.3. Assist in the preparation of Sustainability Element of the City's long-term general plan.
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Step 2

Develop or review a mission statement that reflects that purpose. <i>Who we are, what we do, who we do it for, and why we do it!</i>	The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in sustainability efforts.
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Step 3

Discuss any priorities already established by Council.	Established by City Council action to assist in the implementation of the U.S. Conference of Mayor's Climate Protection Agreement. Council also adopted a green house gas emission reduction target of a 25% reduction from 2005 emission levels by 2020. The Task Force will assist the City in meeting this goal, as well as assist the City in complying with the Global Warming Solutions Act of 2006 (AB32) and Senate Bill 375.
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Step 4

Brainstorm goals, projects, or priorities of the commission	Benefit, if completed	Mandated by state/ local law or by Council direction ?	Requires policy change at Council level?	Resources needed for completion? Staff or, creation of Subcommittees?	Estimated Completion Time	Measurement Criteria... <i>How will we know how we are doing?</i>
Creation of a Sustainability Plan to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.	provides framework and helps guide decisions	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff and intern	12/31/09	Annual review of Sustainability indicators/targets
Complete Development of Sustainability Element and Indicators for 2030 General Plan Update		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff, intern, and community	8/31/09	Annual reports on General Plan progress
Develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues. Examples may include: 1. Sustainability Section on City Website 2. "Sustainability in Landscaping"/Vector Control Education 3. Workshops 4. Possible Mayor's Green Business Recognition		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Task Force members, existing staff, intern, with collaboration with the utilities, Butte County, CSU Chico, Butte College and other agencies.	On-going	
Implement the Action Plan.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Will require cooperation of all City Departments , outside agencies and the community.	On-going	Annual review of Sustainability indicators/targets GHG reinventory
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff, Butte County, BCAG, and other public agencies.		

Review of the role and structure of the Task Force after completion of the Action Plan.		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Staff/Task Force Adoption of Ordinance creating a more structured committee, if desired by Council.		
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Step 5

List Identified Goals, Priorities, and/or Tasks for the Commission	Prioritize Tasks by their significance:			
	1 Urgent	2 1-Year	3 2 -Year	4 Long Term
Create a Sustainability Plan, which includes a Climate Action component, to meet the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.	X			
Complete Development of Sustainability Element and Indicators for 2030 General Plan Update	X			
Develop and implement a public education and outreach program on greenhouse gas (GHG) emission reduction measures and other sustainability issues.		X		
Implement the Climate Action component of the Sustainability Plan.		X	X	X
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		X	X	X
Review of the role and structure of the Task Force after completion of the Action Plan.				X

Step 6 Prepare final work plan for submission to the City Council for review, possible direction, and approval and attach the worksheets used to determine priorities, resources, and time lines.

Step 7 Once approved, use this plan as a tool to help guide you in your work as an advisory body.

Step 8 Report out on status of items completed. Provide any information needed regarding additional resources needed or used and to indicate items that will need additional time in order to complete.

