
Members Excused: None

Members Absent: None

Also Present: District Manager Matt Ball, Assistant Manager Dan Moench, Mosquito and Vector Control Specialist Beth Vice.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on April 14, 2010 at 5117 Larkin Road, Oroville, California 95965-9250.

2. The April 14, 2010 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM.

2.1 President Beck asked the Board to consider adding an agenda item, policy matters 7.5, to consider authorizing the manager to sign an easement to California Water Service Company relating to the property located at 444 Otterson Drive. The manager explained that the necessity arose after the posting of the agenda and that if action was not taken on this item during this meeting it would result in lost time and would extend the duration of the construction. It was then moved by Member Anderson, seconded by Member Bird and passed unanimously (10/11 vacant seat) to approve adding the item to the agenda.

3. Seeing or hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request the approval of minutes.

4. After review, it was then moved by Member Fichter, seconded by Member Seefeldt and passed to approve the minutes of the Board of Trustees meeting held March 10, 2010 as written with Member Anderson abstaining due to an excused absence during the March 10, 2010 Board Meeting.

5. No closed session matters.

6. Reports (6.1 – 6.4)

6.1 Under item 6.1 of reports, vector activity, the manager reported that Culex tarsalis larval populations have been identified throughout the District’s service area. Aedes washinoi adult and larval populations remain active in flood water and rock pit sites. Culiseta sp. and Anopheles freeborni adults remain active on days exceeding 62 degrees. The District’s 26 New Jersey light traps and 20 gravid traps are set and running as of March 23, 2010. Additionally, the manager reported that Ixodes pacificus populations have increased over the past month.

6.2 Under item 6.2 of reports, virus activity, the manager reported that the first indication of West Nile virus (WNV) had been identified in Butte County. The manager explained that the District has a WNV positive bird from Biggs, but that the bird was a chronic infection. The manager explained the new state testing criteria and stated that this bird was not a recent infection and that the bird most likely was infected last fall. To date Butte and Sac – Yolo MVCD are reporting positive chronic infections and (3) WNV positive birds (recent infections) have been identified in Los Angeles County for 2010.

6.3 Under item 6.3 of reports, the manager reviewed and explained the 2009/2010 3rd quarter fiscal report. The manager reported that the District was 65% expended in the salaries and benefits category, 68% expended in the services and supplies category, 57% expended in the capital outlay category, and 66% expended for the overall budgeted expenditures. The manager reported that the Hamilton City budget was 30% expended. Additionally, the manager reported that the District has received 71% of the budgeted revenue.

6.4 Under item 6.4 of reports, the manager presented the 2010 1st quarter newsletter. The manager explained the content and informed the Board as to where the newsletter was being distributed. After this final item under reports, President Beck asked the manager to proceed to policy matters.
7. Policy Matters (7.1 – 7.5)

7.1 Under item 7.1 of policy matters, the Board was asked to review and consider the enclosed draft copies of the organic letter and rice memorandum of understanding, the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and agreement, and the aggressive mosquito control on lands in excess of three acres (reminder) letter that will be sent out this month upon approval. After review, it was then moved by Member Vanhart, seconded by Member Seefeldt, and passed unanimously to approve the letters as written and have them sent as soon as possible.

7.2 Under item 7.2 of policy matters, the Board was asked to consider a special service expenditure of up to $15,600 for the cost of Mobile Infrared Systems (MIRs) to again provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City. The manager informed the Board that thanks to Butte County Sheriff Jerry Smith the District was again going to receive the use of the BCSO helicopter for 10 hours. It was then moved by Member Mallan, seconded by Member Bird and passed unanimously to approve the special service expenditure with MIRs for up to $15,600.

7.3 Under item 7.3 of policy matters, the Board was asked to consider a capital expenditure for a new digital phone system which includes (12) new digital phones, a digital phone system chassis, and voice mail accounts. The Board reviewed the two bids enclosed from local vendors and listened to a presentation from the manager. It was then moved by Member Bequette, seconded by Member Bird and passed unanimously to approve the capital expenditure for a new digital phone system with voicemail from Gaynor Telesystems, Inc. for the amount $6,829.54 plus tax which includes the optional 4 year extended warranty.

7.4 Under item 7.4 of policy matters, the Board was asked to consider change orders for the construction project at 444 Otterson Drive the first for a retractable wall that will divide the briefing room / board room and the second for additional grading and aggregate base rock within the fenced property to the north of the building. The change order proposals were enclosed and were requested by the District Manager. After the manager explained the need and reasons for the requested change orders it was then moved by Member Anderson, seconded by Member Bequette and passed unanimously to approve the change order in the amount of $33,132.00 to furnish and install a AEC 10’ x 30’ operable wall system from Guillon Inc. and also approve the change order in the amount of $7,800.00 to add a minimum of 4” of ¾” aggregate base rock and revise the finished grade to the property from Guillon Inc.

7.5 Under item 7.5 of policy matters, the manager reminded the Board that this agenda item was added earlier in the meeting by passing a unanimous decision to amend the agenda and explained that the necessity arose after the posting of the agenda and that if action was not taken on this item during this meeting it would result in lost time and would extend the duration of the construction. The Board was asked to consider authorizing a “Grant of Easement” to California Water Service Company at the Chico substation’s property located at 444 Otterson Drive, Chico, California. It was then moved by Member Vanhart, seconded by Member Mallan and passed unanimously to authorize the manager to sign and agree to the easement.

8. Under topic of the month, the Board watched a District generated video and reviewed an informational pamphlet on *Gambusia affinis* (Mosquitofish).

9. After reviewing the demands made upon the District for the past month it was then moved by Member Thebach, seconded by Member Vanhart and passed unanimously to authorize checks numbered 30946 to 31055, inclusive be signed and distributed. Expenditures for the month totaled $179,994.91.

10. Under personnel, the manager informed the Board that Elizabeth “Beth” Vice was presented the American Mosquito Control Association’s (AMCA) Grass Roots Award on March 29, 2010 in Lexington, Kentucky. Beth attended the 75th AMCA’s Annual Conference and reported that the conference was well worth attending. The AMCA waived the registration fee for Beth as part of the award package. Additionally, the District will be reimbursed up to $500 for travel expenses. Beth is only the 8th Mosquito and Vector Control Specialist to receive this honor. Beth Vice thanked the Board for allowing her to attend the meeting as it was a very informative meeting. The Board thanked Beth for her performance, congratulated her on the award, and gave her a round of applause.

11. Under correspondence, the manager reported that on April 5, 2010 the District received a proclamation recognizing April 26-30, 2010 as West Nile Virus and Mosquito and Vector
Control Awareness Week in Gridley. Mayor Fichter presented the proclamation to Manager Ball during Gridley's City Council meeting. The manager thanked Member Fichter for the proclamation.

12. Under other business, the manager reported on March 3, 2010 the office manager and manager attended the California Special Districts Association’s (CSDA) webinar on “Everything you need to know about a special district.” On March 30, 2010 the manager attended CSDA’s “Exercising your management rights” in Sacramento. April 6, 2010 the manager attended MVCAC’s Legislative Day in Sacramento. Assemblymen Logue and Nielsen and Senator Aanestad were informed of current legislation affecting mosquito and vector control districts. Additionally, the manager informed the Board that on April 21, 2010 all state certified District staff will attend the Sac-Valley Region’s continuing education seminar in Yuba City and that on May 6th and 7th the manager will be attending the MVCAC’s spring meeting in Anaheim.

13. Under persons wishing to address the Board pertaining to closed session matters, the assistant manager spoke to the Board regarding the manager’s performance evaluation. The assistant manager said that the manager is doing a great job, works as a team, and is dedicated.


14.1 Under closed session matters 14.1, the Board President announced closed session, Government Code 54957, for a conference with District Manager Ball for an annual public employee performance evaluation and went into closed session and off the record at 8:35 PM and returned on the record / back in session at 8:50 PM. President Beck announced that the Board had discussed the manager’s performance and progress, it was then moved by Member Bird, seconded by Member Bequette and passed unanimously to approve Manager Ball for the scheduled merit increase and that the manager’s performance was deemed to be highly favorable and was exceeding expectations. Additionally, President Beck asked Secretary Anderson to write a letter summarizing the evaluation on behalf of the Board for the manager’s personnel file.

14.2 Under closed session matters 14.2, the Board President announced closed session, Government Code 54957.6, for a conference with labor negotiator, District designated representative, Manager Ball, regarding terms of an employment agreement between the District and the manager and went into closed session and off the record at 8:51 PM and returned on the record / back in session at 9:25 PM. President Beck announced that the Board and the manager had reached an agreement on the terms of the employment agreement. President Beck asked the manager to have the District’s legal counsel review the agreement and that the Board would take action during the May Board meeting at which time the employment agreement would be signed by both parties and would be retroactive to May 1st, 2010. At this time, no vote was taken, nor needed.

15. Asking for any other business and hearing none, President Beck announced adjournment at 9:26 PM.

Approved as written at the Board of Trustees Meeting held May 12, 2010.

Respectfully submitted,

A.Tom Anderson
Secretary