



# Sustainability Task Force Agenda

A Committee of the Chico City Council  
Ann Schwab, Chair

**Meeting of February 4, 2013 – 5:30 p.m. to 7:30 p.m.**  
Conference Room No. 1 in the Council Chamber Building, 421 Main Street, Chico

## 1. TASK FORCE MEMBERSHIP.

Chair Schwab will provide an update on the status of the Sustainability Task Force membership.

## 2. APPROVAL OF MINUTES OF THE 1-7-13 SUSTAINABILITY TASK FORCE MEETING. (Exhibit "A").

## 3. CONSIDERATION OF THE TASK FORCES 2013-14 BIENNIAL WORK PLAN.

The Task Force will continue working on developing its 2012/2013 Work Plan to be considered by the City Council later this year. A copy of the Task Force's 2011/2012 Work Plan is attached as Exhibit "B."

## 4. REPORTS AND COMMUNICATION

- a. **City Council Review of the Role of the Sustainability Task Force** - The City Council will be considering the ongoing role of the Task Force at its meeting on 2/5/13. This item was continued from the City Council's 1/15/13 meeting. A copy of the City Council agenda is attached as Exhibit "C."
- b. **Sustainable Business Recognition Program** - The Business Outreach Ad-Hoc Committee will report on its meeting held on 2/4/13 to discuss the Sustainable Business Recognition Program.
- c. **National Mayor's Campaign for Water Conservation** - At its January meeting, the Task Force considered a request from Mayor Goloff that the Task Force consider whether the City should participate in the Annual Mayor's Challenge for Water Conservation to be held from April 1-30, 2013. Staff will provide an update on the status of this project.

## 5. BUSINESS FROM THE FLOOR

Members of the public may address the Task Force at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Task Force cannot take any action at this meeting on requests made under this section of the agenda.

## 6. ADJOURNMENT – The meeting will adjourn no later than 7:30 p.m. to a regular meeting scheduled for 5:30 p.m. on Monday, March 4, 2013, unless otherwise noticed.

### **ATTACHMENTS:**

Exhibit "A": Minutes of 1/7/13 Meeting  
Exhibit "B": 2011-2012 Work Plan  
Exhibit "C": 2/5/13 City Council Meeting Agenda

Agenda available from the General Services Department or the City website at [www.ci.chico.ca.us](http://www.ci.chico.ca.us) under "**Meetings/Agendas**"

Prepared: 1/30/13  
Posted : 1/30/13  
Prior to: 5:30 p.m.

General Services Department  
965 Fir Street, Chico, CA 95928  
(530) 896-7800



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### **Members:**

Dwight Aitkens  
Jon Luvaas  
Toni Scott

BT Chapman  
Sara Morford  
Jon Stallman

Cheri Chastain  
Jim Pushnik  
Tiffany Thom

Robyn DiFalco  
Valerie Reddemann  
Tammy Wichman

Tom DiGiovanni  
Ann Schwab, Chair

EXHIBIT "A"  
CITY OF CHICO  
SUSTAINABILITY TASK FORCE (STF)

**Minutes of  
January 7, 2013 Regular Meeting**

<b>Member Present:</b>			
BT Chapman	Cheri Chastain	Robyn DiFalco	Tom DiGiovanni
Jon Luvaas	Sara Morford	Valerie Reddemann	Ann Schwab
Toni Scott	Tammy Wichman		
<b>Members absent:</b>			
Dwight Aitkens	Jim Pushnik	Jon Stallman	
<b>Staff present:</b> Linda Herman, General Services Administrative Manager			

**ITEMS REQUIRING ACTION:**

**1. APPROVAL OF MINUTES OF THE 11-5-12 TASK SUSTAINABILITY TASK FORCE MEETING**

**Action:** *A motion by Valerie Reddenmann to approve the minutes was seconded by Tom DiGiovanni and approved by the Task Force (10-0-3).*

**2. CONSIDERATION OF THE PARTICIPATION IN THE NATIONAL MAYOR'S CAMPAIGN FOR WATER CONSERVATION**

At the request of Mayor Goloff, the Task Force consider whether the City should participate in the 2nd Annual Mayor's Challenge for Water Conservation to be held from April 1-30, 2013. This challenge is a friendly, community-based competition between cities across the nation to see who can be the most "water wise." The Task Force discussed how this competition fits well with implementing the City's Climate Action Plan and furthering the City's greenhouse gas emission reduction goals. The benefits of reduced energy use through water conservation and the need to protect our future water supplies were also discussed.

General Services Administrative Manager informed the Task Force that she had been in contact with Cal Water get their opinion of the campaign and that they would be getting back to staff on this issue. Task Force member Reddenmann also suggested that it would be good to coordinate with Cal Water and possibly share resources to help promote the campaign.

**Action:** *The Task Force directed staff to obtain more information on the campaign, particularly Cal Water's comments, and to report back to the Task Force at its February meeting.*

**3. CONSIDERATION OF THE TASK FORCES 2013-14 BIENNIAL WORK PLAN.**

With City Council approval of the 2020 Climate Action Plan, the Task Force began discussing potential items for its 2012/2013 Work Plan. The Task Force discussed how the primary item to be added would be to implement the Climate Action Plan and how this item could have various sub items included under this major task. In particular, the Task Force discussed the following items that may be included in the Work Plan:

- a. Implementation of the Climate Action Plan, which may include implementing actions in the following areas:
  - i. Transportation - Programs and policies to reduce vehicle miles traveled and fuel use.
  - ii. Energy Conservation - Work on programs to reduce the energy consumption in existing housing stock (i.e., weatherization/retrofits), to target large scale commercial energy conservation programs, and water conservation.

## EXHIBIT "A"

- iii. Reducing Waste - Look at a possible solid waste franchise system, increase recycling particularly in the commercial and multifamily sectors, and research ways to increase composting of additional organic wastes such as food waste.
- b. Public Education and Outreach
  - i. Complete the Sustainability website
  - ii. Use Social Media methods to help increase awareness.
- c. Review and analyze City's implementation of the Diversity Action Plan.
- d. Review the role and composition of the Task Force.
- e. Conduct another greenhouse gas emissions inventory.

Public member Mark Stemen suggested that the Task Force develop a plan or guide summarizing who will be responsible for the implementation of the numerous actions in the Climate Action Plan, similar to what was prepared for the City's 2030 General Plan.

The Task Force also discussed the need to receive direction from the Council on the role of the Task Force and on what they would like the Task Force to focus on over the next two years before it could develop their work plan. Public member Stephanie Taber indicated that she had heard that the role of the Task Force was going to be discussed at the City Council meeting on 1/15/13, and that there was some talk about possibly folding the sustainability issues into an existing City Council Committee, such as the Internal Affairs. The Task Force discussed how they believe that the Task Force serves an important purpose and should continue as a committee of dedicated and interested community members.

**Action:** *The Task Force continued this item to its February meeting.*

### NON ACTION ITEMS:

#### 4. REPORTS AND COMMUNICATION

- a. **Sustainable Business Recognition Program** - GSAM provided an update on comments received from the Legislative Committee of Chico Chamber of Commerce, and other developments concerning the proposed Sustainable Business Recognition Program. Staff indicated that the Chamber Legislative Committee voiced concern that a recognition program may be a bit premature for some businesses and suggested that the program be more of a business assistance program to show then the value of implementing sustainable practices and being recognized.

GSAM stated that the Chamber Committee did not think that this program should be administered by the City, but by an independent entity, and that there is a fear that the program and the items suggested would become mandatory. She also indicated that comments were made that the Social Equity part of the program should probably be removed as one of the categories at this time and that it could be added later as the program developed.

Katie Simmons from the Chamber of Commerce also provided her thoughts of the Legislative Committee's feedback. She indicated that there may be a way that the program can be coordinated with some of the Chamber's programs, such as the Business Tool Box, and that she would like to continue to be involved in discussions regarding the program.

Task Force members DiGiovanni and Luvaas suggested that an entity consisting of members of the community may be a better suited to implement the program.

Task Force member Reddenmann said that she believes that it may be a problem with timing of the program and not the program itself, citing that many businesses are struggling right now. She also emphasized the need to communicate to the businesses the value, both quantitatively and qualitatively, of implementing sustainable practices in the work place.

## EXHIBIT "A"

Task Force Chair Schwab and public member Jill Ortega voiced concern about eliminating the social equity part of the program.

- b. **Transportation Ad-Hoc Committee Report** - Transportation Ad-Hoc Committee Chair Robyn DiFalco reported on a meeting she had with the City Manager and other City staff to discuss developing a broader committee to help implement the numerous transportation measures in the CAP. She indicated that it was decided that the transportation committee continue as an ad-hoc committee of the Task Force and that bicycle related programs and policies would be handled by the City's Bicycle Advisory Committee. DiFalco said that the first task of the Ad-Hoc Committee would be to meet to coordinate efforts to promote Air Quality/Bike Awareness Week in April/May 2013.

Task Force member DiGiovanni volunteered to serve on this Ad-Hoc Committee to join Task Force members DiFalco and Chastain.

- c. **Sustainability Website** - Staff provided an update development of a Sustainability website, which is in development.

5. **BUSINESS FROM THE FLOOR:** None

6. **ADJOURNMENT** – The Task Force adjourned at 7:30 p.m. to a regular meeting scheduled for 5:30 p.m. on Monday, December 3, 2012.



City of Chico

## Sustainability Task Force

2011 -2012 Work plan

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### Mission Statement

*The Sustainability Task Force shall promote a culture of stewardship within our community to enhance our natural resources, economic interests and quality of life for present and future generations in the City of Chico by collaboratively developing programs and initiatives which will distinguish Chico as a leader in sustainability efforts.*

## *Sustainability Task Force*

*Work Plan for 2011 - 2012*



## Sustainability Task Force

2011 -2012

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### Task Force Members

Ann Schwab, Chair  
Dwight Aitkens  
BT Chapman  
Tom DiGiovanni  
Chris Giampaoli  
Ken Grossman  
Jon Luvaas  
Scott McNall  
Jim Pushnik  
Valerie Reddemann  
Toni Scott  
Jon Stallman  
Jim Stevens  
Scott Wolf  
Julian Zener

## EXHIBIT "B"

### Sustainability Task Force

The Sustainability Task Force has identified the following priorities to focus on during 2011 -2 012.

1.	Complete the Climate Action Plan to meet or exceed the 25% green house gas (GHG) emission reduction goal by 2020, with the long term goal of achieving a greater percentage decrease by 2050.
2.	Implement the PG&E Innovators Pilot Chico Energy Pioneer Project.
3.	Continue to develop and implement a public education and outreach program on GHG emission reduction measures, resource conservation, community resilience, and other sustainability measures.
4.	Assist in the completion of Sustainability Indicators for the annual review of the General Plan.
5.	Implement the Climate Action Plan, if approved by the City Council.
6.	Implement the Diversity Action Plan.
7.	Research and advise the City Council on a potential solid waste collection franchise system and the proposed statewide Mandatory Commercial Recycling Ordinance.
8.	Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as AB 32 and SB 375.
9.	Review the role and structure of the Task Force to recommend that the Task Force become a formal City Board or Commission by 2013.

EXHIBIT "B"

Step 4

Brainstorm goals, projects, or priorities of the commission	Benefit, if completed	Mandated by state/ local law or by Council direction ?	Requires policy change at Council level?	Resources needed for completion? Staff or, creation of Subcommittees?	Estimated Completion Time	Measurement Criteria... <i>How will we know how we are doing?</i>
Complete the Climate Action Plan (CAP) to meet or exceed the 25% green house gas (GHG) emission reduction goal by 2020.	provides framework and helps guide decisions for greenhouse gas (ghg) mitigation	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff and intern		Annual review of Sustainability indicators/targets
Continue to develop and implement a public education and outreach program on GHG emission reduction measures and other sustainability issues. Examples may include: 1. Sustainability Website 2. "Right 2 Recycle" Multifamily Outreach Program. 3. Community Workshops on various Sustainability areas. 4. Develop a Green Business Recognition Program. 5. Buy Local Campaign.		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Task Force members, existing staff, intern, with collaboration with the utilities, Butte County, CSU Chico, Butte College and other agencies. Two Ad-Hoc Committees of the Task Force ( Education/Outreach and Business Outreach) were formed to assist in these tasks.	On-going	
Implement the PG&E Innovators Pilot Chico Energy Pioneer Project.		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Ad-Hoc Committee of the Task Force, which includes representatives from PG&E, Butte College and CSU, Chico, (project partners).		Energy savings, participant surveys
Implement the Action Plan if approved by Council.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Will require cooperation of all City Departments , outside agencies. Council, and the community.	On-going	Annual review of Sustainability indicators/targets GHG reinventory



EXHIBIT "B"

Research and advise the City Council on solid waste issues, such as a potential solid waste collection franchise system and the proposed statewide mandatory commercial recycling ordinance (CAP Phase I or II actions).		Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ad-hoc Committee consisting of representatives from the Task Force, Butte County, waste haulers, NVPOA and the public.		
Complete development of Sustainability Indicators for the annual review of the General Plan.		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force, Planning Staff		
Implement Diversity Action Plan		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force, Planning Staff, Diversity Action Committee		
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as AB 32, SB97 and SB 375.		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Task Force members, existing staff, Butte County, BCAG, and other public agencies.		
Review the role and structure of the Task Force and recommend to Council that the Task Force become a formal City Board or Commission by 2013.		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Staff/Task Force and City Council. An Ad-hoc Committee for the transition of the Task Force will be formed.		

EXHIBIT "B"

Step 5

List Identified Goals, Priorities, and/or Tasks for the Commission	Prioritize Tasks by their significance:			
	1 Urgent	2 1-Year	3 2 -Year	4 Long Term
Complete the Climate Action Plan	X			
Implement the PG&E Innovators Pilot Chico Energy Pioneer Project.		X	X	
Continue to develop and implement a public education and outreach program	X			
Assist the Planning Department in the completion of Sustainability Indicators		X		
Implement the Climate Action Plan			X	
Implement the Diversity Action Plan.			X	X
Research solid waste collection franchise systems and upcoming statewide commercial recycling ordinance.		X	X	X
Assist and advise Council on working with local agencies to comply with local, state, and federal regulations related to climate change and sustainability, such as SB 375.		X	X	X
Review and make recommendations regarding the role and structure of the Task Force			X	

**Step 6** Prepare final work plan for submission to the City Council for review, possible direction, and approval and attach the worksheets used to determine priorities, resources, and time lines.

**Step 7** Once approved, use this plan as a tool to help guide you in your work as an advisory body.

**Step 8** Report out on status of items completed. Provide any information needed regarding additional resources needed or used and to indicate items that will need additional time in order to complete.





# CHICO CITY COUNCIL AGENDA

February 5, 2013

CLOSED SESSION - 6:00 P.M.  
CITY COUNCIL MEETING - 6:30 P.M.

## CITY COUNCIL

Sean Morgan  
Tami Ritter  
Ann Schwab  
Mark Sorensen  
Randall Stone  
Scott Gruendl, Vice-Mayor  
Mary Goloff, Mayor

*The Council appreciates your cooperation in turning off all cell phones during the meeting.*

COPIES OF THIS AGENDA  
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IN THE:

City Clerk's Office  
411 Main Street  
Chico, CA 95928

POSTED:  
1/30/13

POSTING LOCATION:  
421 Main Street

PRIOR TO:  
5:00 p.m.

Phone: (530) 896-7250

AGENDA PACKET  
AVAILABLE ONLINE:

[www.ci.chico.ca.us](http://www.ci.chico.ca.us)

Note: Pursuant to Government Code 54957.5 - Effective 7/1/08 Documents produced and distributed less than 72 hours prior to or during an open session of a regular meeting to a majority of the legislative body regarding any item on the agenda will be made available for public inspection at the meeting and at the City Clerk's Office at the Municipal Center located at 411 Main Street from 8:00 a.m. to 5:00 p.m.

## City Staff

Brian S. Nakamura  
City Manager

Lori J. Barker  
City Attorney

Ruben Martinez  
General Services Director

Deborah Presson  
City Clerk

Kirk Trostle  
Chief of Police

Jim Beery  
Fire Chief

## City Staff

Jennifer Hennessy  
Finance Director

Tom Z. Varga  
Capital Project Svcs. Director

Sherry Morgado  
Housing & Neighborhood Svcs. Director

Mark Wolfe  
Planning Services Director

Fritz McKinley  
Building & Development Svcs. Director



*Chico... a safe place to raise a family, an ideal location for business and a premier place to live!*

EXHIBIT C  
REGULAR CHICO CITY COUNCIL MEETING – February 5, 2013

Chico Municipal Center, Council Chamber, 421 Main Street

- 1.1. **REGULAR CITY COUNCIL MEETING** - 6:30 p.m.
  - 1.2. Call to Order - 6:30 p.m. in the Council Chamber, 421 Main Street
  - 1.3. Invocation - Rabbi Dr. Julie Hilton Danan, Congregation Beth Israel
  - 1.4. Pledge of Allegiance to the Flag
  - 1.5. Roll Call
  - 1.6. Closed Session Announcement
  - 1.7. Chamber of Commerce - Business Spotlight Overview
  - 1.8. Proclamations
    - Proclaiming February as National Teen Dating Violence Awareness & Prevention Month
    - One Million Rising Day
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2. **CONSENT AGENDA** - All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHICO AUTHORIZING GRANT OF LICENSE TO BUTTE COUNTY FOR ENCROACHMENT ON PUBLIC RIGHT OF WAY (492 RIO LINDO AVENUE)**

**Adopt** - Butte County has requested a grant of license for the purpose of installing and maintaining fiber optic cable equipment at 492 Rio Lindo Avenue. The installation of the new facilities will connect existing county buildings on Cohasset Road and Rio Lindo Avenue. ***The Capital Project Services Director recommends adoption of the resolution which will authorize the Grant of License and execution of the Grant by the City Manager.***

2.2. **APPROVAL OF COUNCIL MINUTES**

**Approve** - minutes of the City Council meeting held on October 16, 2012.

**ITEMS REMOVED FROM CONSENT**

3. **PUBLIC HEARINGS** - None

4. **REGULAR AGENDA**

4.1. **CONSIDERATION OF APPROVAL OF A MINUTE ORDER AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH BUTTE HUMANE SOCIETY**

Per a Contractual Services Agreement with the City, the Butte Humane Society operates an adoption program from within the City-owned facility at 2579 Fair Street. They have placed a modular office unit on the property. In addition, BHS employees and volunteers use the grounds and facility to conduct their operation. A lease to cover this use is needed so that the City may collect fees for the use of the property. (***Report - Kirk Trostle, Chief of Police***)

## EXHIBIT C

**Recommendation:** Approve the following minute order:

### **AUTHORIZATION FOR CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH BUTTE HUMANE SOCIETY FOR THE REAL PROPERTY LOCATED AT 2579 FAIR STREET**

#### **4.2. CONSIDERATION OF THE ONGOING ROLE OF THE SUSTAINABILITY TASK FORCE**

As part of the Mayor's responsibility of appointing Councilmembers to various committees and outside agencies, Mayor Goloff has requested that the Council take up the discussion of the ongoing role of the Sustainability Task Force.

#### **4.3. ITEMS ADDED AFTER THE POSTING OF THE AGENDA**

5. **BUSINESS FROM THE FLOOR-** Members of the public may address the Council at this time on any matter not already listed on the agenda, with comments being limited to three minutes. The Council cannot take any action at this meeting on requests made under this section of the agenda.

6. **REPORTS AND COMMUNICATIONS** - The following report and communication items are provided for the Council's information. No action can be taken on the items unless the Council agrees to include it on a subsequent posted agenda.

6.1. **SUCCESSOR AGENCY UPDATE - (*Report - Shawn Tillman, Senior Planner*)**

6.2. **COUNCIL COMMITTEE REPORTS** - verbal report, if needed

- Councilmember Morgan
- Councilmember Ritter
- Councilmember Schwab
- Councilmember Sorensen
- Councilmember Stone
- Vice Mayor Gruendl
- Mayor Goloff

6.3. **CITY MANAGER'S REPORT - (*Verbal Report - Brian S. Nakamura, City Manager*)**

- Goal Setting Session Update

#### **7. ADJOURNMENT**

Adjourn to an adjourned regularly scheduled City Council meeting on Tuesday, February 19, 2013, if needed at 5:00 p.m., 5:30 p.m., or 6:00 p.m., if a Closed Session is held, followed by an adjourned regular City Council meeting at 6:30 p.m. in the City Council Chamber.

# EXHIBIT C

## CLOSED SESSION AGENDA

Chico Municipal Center, Conference Room #2, 421 Main Street

**February 5, 2013 - Regular City Council Meeting**

6:00 p.m. - Regular Closed Session

1. **CALL TO ORDER**

1.1. Roll Call

1.2. Staff Present

2. **CLOSED SESSION MATTERS**

2.1. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to Government Code § 54956.9(6)(2). Demand by California Department of Toxic Substance Control for amounts it claims are owed for response costs related to the Humboldt Road Burn Dump.

2.2. **CONFERENCE WITH LABOR NEGOTIATOR**

(Gov. Code Sec. 54957.6.)

Negotiator: Brian Nakamura, City Manager and David Koll, Negotiator

Employee Organizations: Management Employees, Confidentials, Public Safety Management Employees, Chico Police Officers' Association, Chico Public Safety Association, International Association of Firefighters, Service Employees International Union (Trades and Crafts Unit), Chico Employee Association, WPEA/Local 39

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3. **ADJOURNMENT** - Adjourn to the February 5, 2013 City Council meeting in the Council Chamber.