

## PARK DIVISION FEES

AUTHORITY: Resolution No. 57 79-80 adopted 11/6/79; Chapters 12R.08 and 12R.10 Chico Municipal Code; Budget Policy E.5.

AMENDMENTS: Resolution Nos. 68 79-80 adopted 12/04/79; 69 82-83 adopted 11/18/82; 8 86-87 adopted 07/01/86; 154 92-93 adopted 04/07/93; 07/01/94 per Section IV. below; Resolution No. 111 94-95 adopted 02/07/95; 07/01/98 per Section IV. below; Resolution No. 95 99-00 adopted 02/15/00; 07/01/01 per Section V. below; 10/06/03 per Section V. below; 07/01/06 per Section VI. below; Resolution No. 63-06 adopted 06/20/06; 07/01/07 pursuant to Section III. below and Resolution 110.07 adopted 09/04/07; 07/01/08 per Section VII below and Resolution No. 42-08 adopted 06/03/08; 07/01/09; 07/01/10 per Section VII below; administrative update 09/20/10.

### I. GENERAL PROVISIONS

The following provisions apply to the fees set forth in Sections II. and III. below:

- A. When an event is canceled due to inclement weather, or for other reasons not initiated by the applicant, the City shall refund the basic park use fee and vendor fee upon request by the applicant.
- B. For events taking place on more than one day, or for a series of events, the applicant has the option of either submitting one application covering all the days of the event or all the days of the series, or of submitting one application for each day of the event.

### II. PUBLIC EVENT FEES

All persons requesting a permit to hold a public event pursuant to Section 12R.08.050 of the Chico Municipal Code shall pay the following fees upon filing of an application with the Park Division:

- A. Application Processing Fee \$18.00

The application fees set forth above shall cover the administrative costs involved in processing an application and is non-refundable.

- B. Park Reservation Fee

- 1. In addition to the application fee in Section II.A. above, fees will be charged based on the total number of participants and/or spectators. If the event for which the reservation fee is being charged takes place on more than one day, or is a series of events, the total number of participants and/or spectators shall be the total for all

days of the event or series of events. The fees set forth below shall be paid to the Park Division at time of approval of an application:

a. Reservation Fee for Events Which Charge Spectators/Participants

<u>Number of Participants/Spectators</u>	<u>Fee</u>	<u>Number of Participants/Spectators</u>	<u>Fee</u>
1 - 25	\$10.50	251 - 300	\$142.50
26 - 50	\$15.00	301 - 500	\$171.00
51 - 75	\$28.50	501 - 750	\$286.00
76 - 100	\$42.50	751 - 1000	\$428.50
101 - 150	\$57.50	1001 - 1250	\$571.00
151 - 200	\$86.00	1251 +	\$571.00 + 50¢
201 - 250	\$114.00		per participant exceeding 1251

b. Reservation Fee for Events Which Do Not Charge Spectators/Participants

<u>Number of Participants/Spectators</u>	<u>Fee</u>	<u>Number of Participants/Spectators</u>	<u>Fee</u>
0 - 100	\$ 10.50	501 - 1000	\$142.50
101 - 250	\$ 28.50	1001 +	\$286.00
251 - 500	\$ 70.00		

2. In addition to fees set forth in Section II.B.1. above, a \$5.50 per vendor fee shall be paid by the applicant for all public events at which food, beverages, merchandise, or services shall be sold or solicited.
3. In cases where the number of spectators/participants/vendors in attendance at the event is less than or greater than the estimated number contained in the application, the basic park use fee shall be adjusted accordingly.
4. An installment plan for payment of basic park use fees may be implemented by the General Services Director for events which occur over a period of several days or for a series of events.
5. Under certain circumstances, park use fees may be waived or refunded pursuant to Chico Municipal Code Section 12.R.08.250.C.
6. Applicants requesting a permit for a public event with more than 200 participants shall provide additional trash and recycling service during the event. Applicant may provide this service, or obtain the service from one of the City's two permitted solid waste collectors.

C. Insurance Fee:

All persons requesting a public event permit shall obtain liability insurance for such event using the following options and paying the following fees upon filing of an application with the Park Division.

1. Applicant obtains insurance from the City's Special Event Liability Insurance Program and pays processing and/or other fees as set forth in Fee Schedule No. 11.080

or

2. Applicant obtains insurance from a private insurance company. Provided, however, in the event the private insurance company certificate initially submitted does not comply with City requirements and requires additional review prior to issuance of the permit, an additional fee in the amount of \$38.50 will be charged.

When an applicant obtains insurance from a private insurance company, a certificate of insurance must be submitted to the Risk Manager's office at least two weeks prior to the date of use.

D. Additional Park Use Fees/Rates

1. In addition to the basic park use fees, the General Services Director may require the collection of an additional deposit in the amount of 50 percent of the basic park use fee in order to ensure that funds are available in cases where it is anticipated that more participants/spectators will attend the event than was originally estimated, and/or where the event may result in above normal damage to the Park. The deposit shall be returned to the applicant after an event, less any deductions for the number of participants/spectators over the number originally estimated and/or for the cost of repairing damage resulting from the event.
2. Additional park use fees as required pursuant to Section 12R.08.260 of the Chico Municipal Code, and as estimated by the General Services Department, Fire, and Police Departments, shall be paid to the Park Division prior to issuance of the permit based on the rates set forth below:

a. Park Division

1. Maintenance Aide	\$25.50/hour
2. Maintenance Worker	\$28.50/hour
3. Senior Maintenance Worker	\$34.00/hour
4. Field Supervisor	\$41.50/hour
5. Park Ranger	\$31.00/hour
6. Urban Forester	\$57.50/hour

- 7. Administration 10% of Personnel Cost
- 8. Equipment
  - a. Pickup Truck (rates as set forth in
  - b. Trailer City Fee Schedule 60.020 -
  - c. Dump Truck Engineering Fees)
  - d. Chip truck & chipper
  - e. Aerial tower
  
- b. Fire Department Division
  - 1. Fire Inspector and Vehicle \$42.50/hour
  - 2. Administration 10% of Personnel Cost
  
- c. Police Department Division
  - 1. Reserve Officers (rates as set forth in
  - 2. Regular Officers (Police Officer and City Fee Schedule 30.030 -
  - Police Sergeant Overtime) Police Officer Services Fees)
  - 3. Administration
  - 4. Patrol Vehicle
  
- d. All hourly fees set forth above shall have a one-hour minimum fee.
  
- e. For work in excess of one hour, the fee shall be prorated for each half-hour increment or portion thereof (i.e., work which takes one hour and ten minutes would be one and one-half times the hourly rate).

III. PRIVATE EVENT FEES

All persons requesting to reserve a park facility pursuant to Sections 12R.10.050 and 12R.10.080 of the Chico Municipal Code shall pay the following fees upon filing of an application with the Park Division:

- A. Application Processing Fee: \$18.00

B. Park Reservation Fee

In addition to the above application fee, park reservation fees for the exclusive use of park facilities shall be paid to the Park Division prior to issuance of the permit based on the fees set forth below:

<u>Number of Participants/Spectators</u>	<u>Fee</u>	<u>Number of Participants/Spectators</u>	<u>Fee</u>
0 - 100	\$ 10.50	501 - 1000	\$142.50
101 - 250	\$ 28.50	1001 +	\$286.00
251 - 500	\$ 70.00		

C. Insurance Fee (if applicable):

Liability insurance is required for reservations with more than 100 participants, or if amplified sound is used during the event. If insurance is required, the applicant may choose one of the following options:

1. Applicant obtains insurance from the City's Special Event Liability Insurance Program and pays processing and/or other fees as set forth in Fee Schedule No. 11.080

or

2. Applicant obtains insurance from a private insurance company. Provided, however, in the event the private insurance company certificate initially submitted does not comply with City requirements and requires additional review prior to issuance of the permit, an additional fee in the amount of \$38.50 will be charged.

When an applicant obtains insurance from a private insurance company, a certificate of insurance must be submitted to the Risk Manager's office at least two weeks prior to the date of use.

IV. OTHER PARK FEES/RATES:

A. Caper Acres Birthday Ring

An applicant requesting to reserve the birthday ring located within the Caper Acres area in Bidwell Park shall be exempt from payment of park fees. Reservations shall be limited to two hours.

B. Reservation Fee for Filming Purposes

In addition to the above application fee, park reservation fees for the exclusive use of park facilities for filming purposes shall be paid to the Park Division prior to the issuance of the permit based on the fees set forth below. All fees shall be assessed and computed on a per day basis.

Damage Deposit

	<u>Fee</u>	<u>(Refundable)</u>
1. <u>Intensive Use Areas</u>		
a. Partial Day (4 hours or less)	\$171.00	\$100.00
b. Full Day (over 4 hours)	\$342.50	\$100.00
2. <u>Non-Intensive Use Areas</u>		
a. Partial Day (4 hours or less)	\$ 169.00	\$ 500.00
b. Full Day (over 4 hours)	\$ 342.50	\$ 500.00
C. <u>City Plaza Reservation Fees</u>		

In addition to the above application fee and park reservation fees for the exclusive use of park facilities, the following additional fees shall be paid to the Park Division prior to issuance of the permit for the use of City Plaza:

1. Additional Restroom Fee:  
  
Reservations with more than 200 participants  
for which additional restrooms are needed: \$90.50
2. Stage/Sound Fee: \$28.50

D. Wildwood Park Ballfield Fees

In addition to application fee and park reservation fees for the exclusive use of park facilities, the following additional fees shall be paid to the Park Division prior to issuance of the permit for the use of Wildwood Park ballfields and lights:

1. Ballfields: \$5.50 per 1.5 hours of use
2. Ballfield Lights: \$26.50 per hour

V. TREE PLANTING FEES

Any person requesting the City to provide and install street trees (15-gallon) shall, upon submittal of the request to the Park Division, pay the appropriate fee as set forth below:

- A. Planted in open landscape areas:
  1. Street tree only \$150.00
  2. Tree with wrought iron tree guard \$499.00
- B. Planted in existing 4' x 4' concrete cut-out:
  1. Tree with cast iron grate \$682.00
  2. Tree with cast iron grate and wrought iron tree guard \$1,138.00

C. Planted in area requiring cutting and removal of 4' x 4' concrete cut-out:

- |  |            |
|--|------------|
| 1. Tree with cast iron grate                             | \$917.00   |
| 2. Tree with cast iron grate and wrought iron tree guard | \$1,293.00 |

VI. MEMORIAL BENCH FEE

Any person requesting the City to install and dedicate a memorial bench shall, upon submittal of the request to the Park Division, pay the following fee:

Memorial Bench and Plaque	\$2,000
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VII. AUTHORIZATION TO ANNUALLY ADJUST FEES

The City Manager is authorized to annually review and adjust the fees set forth herein without further Council action as follows:

- a. To reflect personnel compensation adjustments previously authorized and approved by the City Council (BP E.5.).
- b. To adjust the fees set forth in Sections II. A., II. D., III. A., IV. C., V., and VI. to ensure the charges reflect the current labor, equipment, and materials costs.

## TREE PRESERVATION FEES

AUTHORITY: CMC Chapters 16.66 and 16.68; Resolution No. 05-10 adopted 02/02/10.

AMENDMENTS: 07/01/10 per Section IV. below; Resolution No. 54-10 adopted 11/02/10.

### I. TREE REMOVAL PERMIT FEES

Any person required to obtain a permit pursuant to Chapter 16.66 of the Chico Municipal Code for removal of trees shall pay the following fee:

Removal of 1 to 5 trees per parcel	\$165
Removal of more than 5 trees per parcel	\$283
Removal of trees subject to CEQA review per parcel	\$625

### II. TREE REPLACEMENT IN-LIEU FEE

Where it is not feasible or desirable to plant a tree to replace one removed from private property pursuant to Chapter 16.66 of the Chico Municipal Code, the following fee shall be paid:

In-lieu Tree Replacement Fee (private property)	\$333.00 for every 6 inches in diameter
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(Example: If the tree being removed is 18 inches in diameter the in lieu fee would be \$333.00 x 3 = \$999.00.)

### III. VOLUNTARY HERITAGE TREE PROGRAM

Pursuant to Chapter 16.68 of the Chico Municipal Code, all persons who wish to nominate a tree within the City of Chico for inclusion in the Voluntary Heritage Tree Program shall pay the following one time application fee:

Heritage Tree Program Application Fee (Includes plaque to be installed by Applicant)	\$150
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### IV. AUTHORIZATION TO ANNUALLY ADJUST FEES

The City Manager is authorized to annually adjust the fees set forth above to reflect personnel compensation adjustments previously authorized and approved by the City Council without further City Council action (BP E.5.).

### V. EFFECTIVE DATE

The fees set forth in Sections II and III above shall be effective December 3, 2010.