FINANCE OFFICE
411 Main Street
P.O. Box 3420
Chico, CA 95927-3420
530-879-7320

GROSS RECEIPTS TAX
BUSINESS LICENSE APPLICATION

Instructions:
Complete the application form below and submit along with payment to the City of Chico, Finance Office at the address noted above.

BUSINESS NAME		BUSINESS OWNER'S NAME		BUSINESS START DATE (in Chico)	
BUSINESS LOCATION	STREET & NUMBER (no P.O. Box)	STE./APT.#	CITY	STATE	ZIP CODE
MAILING ADDRESS (if different)					
BUSINESS PHONE NUMBER ( )	EMERGENCY PHONE NUMBER ( )	DRIVER'S LICENSE NUMBER:			
SOCIAL SECURITY # (Sole Proprietorship):		TAXPAYER IDENTIFICATION # (Corporation or Partnership):			
APPLICATION IS FOR: ❍	SOLE PROPRIETORSHIP	❍ PARTNERSHIP	❍ CORPORATION (if corporation, give legal name)		
BUSINESS IS LOCATED IN: ❍	HOME OFFICE (if yes, please complete a Home Occupation Permit Application in addition to this application)	❍ DOWNTOWN CHICO BUSINESS AREA (if yes, please complete a DPBIA Application in addition to this application)			

DESCRIPTION OF BUSINESS ACTIVITY:		
DO YOU HOLD "NON-PROFIT" STATUS WITH IRS? ❍ YES (if yes, please provide appropriate documentation) ❍ NO		CONTRACTORS LICENSE #:
WILL YOU SELL TANGIBLE PROPERTY? ❍ YES (if yes, please provide the following) ❍ NO	RESALE #:	

CALCULATING THE BUSINESS LICENSE TAX DUE:

Business License Tax is calculated using the tables below.
(If your business qualifies for a Flat Rate Tax, use the Flat Rate Business License Tax Application)

GROSS RECEIPTS BUSINESS LICENSE TAX TABLE

If the Estimated Annual Gross Receipts for your business are less than $5,001, use Table A, otherwise use Table B to calculate the tax due.

TABLE A (Annual tax measured by Total Gross Receipts)

Gross Receipts:	Tax Due:
$0 - $1,000	$5.00
$1,001 - $2000	$10.00
$2,001 - $5,000	$20.00

TABLE B (Annual tax measured by average number of persons engaged in business operations)

# of Employees:	Tax Due:	# of Employees:	Tax Due:
1 person	$25.00	11 - 15 people	$60.00
2 - 5 people	$40.00	16 - 20 people	$70.00
6 - 10 people	$50.00	21 - 25 people	$80.00
Over 25 people = $80.00 plus $1 for each person in excess of 25			

ESTIMATED ANNUAL GROSS RECEIPTS:	**$**	**NUMBER OF PERSONS ENGAGED IN THE OPERATION:**	
TAX DUE (from Table A):	**$**	**TAX DUE (from Table B):**	**$**

The issuance of a business license represents only the fact that the licensee has paid a City of Chico business license tax per Municipal Code Sections 3.32 and 3.34. It does not constitute authorization of the licensee to conduct a business within the City of Chico. Prior to commencing business operations, the licensee should consult with the City of Chico Building and Planning Divisions to determine whether the type of business to be conducted is permitted at the intended business location.

APPLICANT'S SIGNATURE **DATE**

*****OFFICE USE ONLY*****

Business Category Code:	**SIC Code:**	**CR Number:**	**PEID Number:**