



DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (DPBIA) TAX BUSINESS LICENSE APPLICATION

FINANCE OFFICE

411 Main Street
P.O. Box 3420
Chico, CA 95927-3420
530-879-7320

(This form only applies to businesses operating in the Downtown Chico (DPBIA) designated area.)

Instructions:

Complete the application form below and submit along with the **Business License Application** to the City of Chico's Finance Office

BUSINESS NAME		BUSINESS OWNER'S NAME		BUSINESS START DATE (in Chico)	
BUSINESS LOCATION	STREET & NUMBER (no P.O. Box)	STE./APT.#	CITY	STATE	ZIP CODE
MAILING ADDRESS (if different)					
BUSINESS PHONE NUMBER () ()			EMERGENCY PHONE NUMBER () ()		
BUSINESS IS LOCATED IN: <input type="radio"/> HOME OFFICE <input type="radio"/> DOWNTOWN CHICO BUSINESS AREA (this box must be checked)					

CALCULATING THE DPBIA TAX DUE:

The DPBIA tax is calculated based on the number of full-time equivalent (FTE) employees. Employees should include owners and all non-paid personnel.

STEP 1: CALCULATE FULL-TIME EQUIVALENT EMPLOYEES

Total Number of hours worked by ALL PEOPLE per year = _____ ÷ 2000 = _____ (round to the nearest whole number - minimum of 1)

STEP 2: FIND CORRESPONDING BASIC TAX

Using the table below, find the FTE calculated in STEP 1 and the corresponding tax for that number of employees.

[Example: 7660 hours worked per year ÷ 2000 = 3.83 (rounded to 4).
Basic Tax for 4 employees = \$25.00]

# of Employees	Basic Tax	# of Employees	Basic Tax	# of Employees	Basic Tax
1	\$7.00	10	\$56.00	19	\$88.00
2	13.00	11	60.00	20	91.00
3	19.00	12	64.00	21	93.00
4	25.00	13	68.00	22	95.00
5	31.00	14	72.00	23	97.00
6	36.00	15	76.00	24	99.00
7	41.00	16	79.00	25	101.00
8	46.00	17	82.00	over 25	(\$1.00 for each add'l employee)
9	51.00	18	85.00		

STEP 3: CALCULATING THE DPBIA TAX DUE:

The DPBIA is divided geographically into two separate zones. Zone A businesses are subject to a higher DPBIA tax.

For your type of business, multiply the Basic Tax calculated from the table above, by the corresponding Zone Factor to calculate the DPBIA Tax due.

[Example: If the business in the example above is a retail store in Zone A, the DPBIA Tax would be calculated as follows: \$25.00 X 8 = \$200.00]

TYPE OF BUSINESS	BASIC TAX RATE (from Step 2)	ZONE A FACTOR	ZONE B FACTOR	DPBIA TAX DUE
Retail	\$ _____	X 8	X 4	= \$ _____
Bar, Restaurant, Theater, Amusement	\$ _____	X 4	X 2	= \$ _____
Professional, Service, Financial Lending, Hotel & Motel	\$ _____	X 3	X 1.5	= \$ _____
Auto Dealer	\$ _____	X 2	X 2	= \$ _____

The issuance of a business license represents only the fact that the licensee has paid a City of Chico business license tax per Municipal Code Sections 3.32 and 3.34. It does not constitute authorization of the licensee to conduct a business within the City of Chico. Prior to commencing business operations, the licensee should consult with the City of Chico Building and Planning Divisions to determine whether the type of business to be conducted is permitted at the intended business location.

APPLICANT'S SIGNATURE _____

DATE _____

*****OFFICE USE ONLY*****

BUSINESS LICENSE TAX = \$ _____	DPBIA TAX = \$ _____	TOTAL TAX DUE = \$ _____
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