

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held January 13, 2010

Members Present: A. Tom Anderson, Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dan Hutfless, Terry Mallan, Alan Seefeldt, William Thebach, Lynn Vanhart

Members Excused: None

Members Absent: None

Also Present: District Manager Matt Ball, Assistant Manager Dan Moench, Public Information Officer Doug Weseman, and Regional Supervisor Bill Kunde

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 13, 2010 at 5117 Larkin Road, Oroville, California 95965-9250.
2. The January 13, 2010 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM.
3. Seeing or hearing no persons wishing to address the Board on items not on the agenda, Chairman Beck proceeded to request the approval of minutes.
4. After review, it was then moved by Member Vanhart, seconded by Member Bequette and passed to approve the minutes of Board of Trustees meeting held December 9, 2009 as written with Member Fichter abstaining due to an excused absence.
5. No closed session matters.
6. Under election of officers of the Board, it was then moved by Member Fichter, seconded by Member Mallan and passed unanimously to keep the same slate of officers which are as follows; President Beck, Vice President Vanhart, Secretary Anderson, and Assistant Secretary Bird.
7. Reports (7.1 – 7.5)
 - 7.1 Under item 7.1 of reports, vector activity, the manager reported that most populations of mosquito species of concern such as Culex pipiens, Culex tarsalis, Anopheles freeborni, and Aedes melanimon have remained inactive over the past month. Additionally, the manager also reported that Culiseta inornata and Culiseta incidens populations have remained active in most areas of the District. With the current cold weather, most mosquito populations are not present. The manager reported that Ixodes pacificus populations are increasing and stated that the District had sent out the first press release of 2010 today which highlighted tick and Lyme disease awareness.
 - 7.2 Under item 7.2 of reports, virus activity, the manager reported that as of January 7, 2010 (2) humans, (13) dead birds, (5) mosquito pools (all Culex tarsalis), and (36) sentinel chickens have tested WNV positive in Butte County for the 2009 season. Additionally, there have been no WNV positive indicators in Hamilton City. The manager also reported that the state has reported WNV activity in 42 counties with 105 WNV human infections.
 - 7.3 Under item 7.3 of reports, the manager reported that the District's current health care plan had recently been terminated by Anthem Blue Cross. The manager discussed the events that took place leading to the adoption of a new Anthem Blue Cross health care plan. The manager reported the opinions of the District's legal council, the meet and confer process with the employees, the associated costs of the change, and the final amended M.O.U.
 - 7.4 Under item 7.4 of reports, the manager and public information officer presented the 2009 BCMVCD Annual Report. The manager reviewed the report by highlighting some new additions to the report and the public information officer presented the report in detail. After some discussion and highlighting areas of interest the Board would like to see in next year's report, the Board thanked the staff for the report and commented to the quality of the report.
 - 7.5 Under item 7.5 of reports, the manager reviewed and explained the 2009 2nd quarter fiscal report. The manager reported that expenditures for Butte have been 46% expended and explained the four sub category items that were exceeding 50% and that 28% of Hamilton

City's budget had been expended. Additionally, the manager reported that current revenue is at 70% of the budgeted amount. Following this last item of reports, Chairman Beck asked the manager to proceed to policy matters.

8. Policy Matters (8.1 – 8.3)
 - 8.1 Under item 8.1 of policy matters, the Board was asked to consider entering into a (3) year agreement with Davis Hammon & Company. The manager reported that the current (3) year agreement with Davis Hammon & Company had expired on December 31, 2009 and informed the Board of the costs of the proposed (3) year agreement. After some questions and a brief discussion, the Board asked for a more detailed report justifying the costs of the proposed agreement and to table item 8.1 until the following month.
 - 8.2 Under item 8.2 of policy matters, the Board was asked to consider funding the certification costs to maintain certification of a Cal/OSHA Asbestos Consultant and Department of Public Health Lead Inspector. Regional Supervisor Bill Kunde is currently certified in the aforementioned certifications. Estimated annual costs would be approximately \$1,365.00. The manager informed the Board of the current laws and regulations and the associated costs of having an "outside" consultant perform the work, inspections, and consultations. After some discussion and a question and answer period, it was then moved by Member Bird, seconded by Member Bequette and passed unanimously to approve the State's required annual costs to maintain Regional Supervisor Bill Kunde's Cal/OSHA Asbestos Consultant and Department of Public Health Lead Inspector certifications.
 - 8.3 Under item 8.3 of policy matters, the Board was asked to consider (3) capital expenditures for new work trucks. Enclosed were bids from Oroville Ford for the amount of \$19,336.79 for (1) 2010 Ford F150 Super Cab 4x2 and from Corning Ford for the amount of \$41,468.60 for (2) 2010 Dodge Dakota Extra Cab 4x4. The expenditures proposed have been anticipated, budgeted and are needed to update the aging fleet. The manager informed the Board that quotes for these trucks have been compared to the State bid and stated that the State bid for these same trucks was significantly higher in costs. After some discussion of the options and details for the vehicles, it was then moved by Member Bird, seconded by Member Thebach and passed unanimously to approve the purchase of the (3) trucks from Oroville and Corning Ford.
- 9 Under topic of the month, the public information officer presented a PowerPoint presentation on the District's compound projects.
- 10 After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Thebach and passed unanimously to authorize checks numbered 30550 to 30701, inclusive be signed and distributed. Expenditures for the month totaled \$186,628.39.
- 11 There was nothing to report under personnel.
- 12 There was nothing to report under correspondence.
- 13 Under other business the manager informed the Board that the escrow had closed on the Chico substation on January 8, 2010 and the construction had started. The manager also reported that the agreement with Westech and the District had been ratified, satisfied the requirements of the District's legal counsel, and had been signed by all parties. Additionally, the manager reported that a Millermatic TIG welder had been purchased.

The assistant manager reported to the Board that the District was scheduling an underground storage tank test to satisfy the requirements of Butte County Air Quality.

Member Anderson confirmed the date of the presentation in Hamilton City. The manager was asked and has confirmed that he will attend the March 4th, 2010 public meeting at Hamilton City at the Hamilton City High School and will be prepared to present a 20 minute PowerPoint presentation regarding the services provided to the Hamilton City residents.
- 14 No persons wishing to address the Board pertaining to closed session matters.
- 15 No closed session matters to address.
- 16 Asking for any other business and hearing none, Chairman Beck announced adjournment at 8:56 PM.

Respectfully submitted,

A. Tom Anderson
Secretary

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 9, 2011

Members Present: Dr. Albert Beck, Charles Bird, Jerry Ann Fichter, Dan Hutfless, Terry Mallan, Bo Sheppard, Lynn Vanhart.

Members Excused: A. Tom Anderson, Jack Bequette, Allan Seefeldt.

Members Absent: None

Also Present: District Manager Matt Ball, Assistant Manager Dan Moench, Public Information Officer Doug Weseman, Regional Supervisor Bill Kunde, Dr. Brad Shea and Trevor Shea of Westech Company.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 9, 2011 at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The February 9, 2011 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:00 PM by President Beck.
3. Hearing and seeing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request the approval of the minutes.
4. After review, it was then moved by Member Mallan, seconded by Member Sheppard and passed to approve the minutes of the Board of Trustees meeting held January 12, 2011 as written.
5. No closed session matters.
6. At 7:04 PM President Beck announced that the District is now conducting its Public Hearing to receive comments on the Draft Programmatic Environmental Impact Report (EIR) that evaluates the program components of the "Integrated Vector Management" carried out by the Butte County Mosquito and Vector Control District, within Butte County, and the Hamilton City area of Glenn County, California. President Beck stated that the District has received comments from Tim Howard of the California Department of Public Health, Vector-Borne Disease Section and Tom Anderson of the Board of Trustees of the Butte County Mosquito and Vector Control District both written, submitted, and received. President Beck reported that the comment period will conclude on February 28, 2011. Dr. Brad Shea explained that the notice of completion was filed and a public notice ran for three consecutive weeks in the local newspapers. Additionally, Dr. Shea stated that a copy of the draft EIR had been sent to all of the required agencies and other agencies per the request of the Board. The draft EIR has been and will be available at the Chico substation, Chico library, Oroville library, and the District's headquarters in Oroville. Dr. Shea then reviewed the EIR and commented that the benefits of the District's control program far outweigh the minimal risks. Seeing no one wishing to comment, at 7:14 PM President Beck announced that the public hearing was now closed and called for a recess. The Board returned from recess and back on the record at 7:19 PM.
7. Reports (7.1 – 7.3)
 - 7.1 Under item 7.1 of reports, vector activity, the Manager reported that Anopheles freeborni populations continue to be extremely active on days where 62 degrees is exceeded. It was reported that the current weather pattern and mosquito activity has lead to a large volume of mosquito complaint calls from the public. Culiseta species remain active as expected due to the cool weather and cool water temperatures. Culex species have not been observed. The Manager reported that tick flagging yielded that Ixodes pacificus are now active in the foothill and mountain areas of the District. Tick flagging was conducted at Upper Bidwell Park and Lake Oroville Recreation areas. Additionally, the Manager stated that there have been no observations on yellow jacket populations or activity.
 - 7.2 Under item 7.2 of reports, virus activity, the Manager reported that no increase in West Nile virus (WNV) activity was observed during the past month. The Manager reported that no WNV positive indicators have been identified in Hamilton City for 2010. The Manager then reported on statewide WNV activity and highlighted the differences between 2009 and 2010. It was also reported that no positive WNV activity had been identified within the service area in 2011.
 - 7.3 Under item 7.3 of reports, District activity, the Manager provided a brief report on the current projects. Projects such as "mosquito readiness," exterior painting, interior painting, installation

of lab door, installation of public relations door, and other projects were discussed. The Manager also reported that sentinel chickens would arrive the third week of April and that the District New Jersey light traps and gravid traps would be placed in the field and operational the week prior to the chickens arriving. The Manager reminded the Board to complete AB1234 and AB 1825 training. The Manager provided a brief report on the Sac Valley Regional Meeting that took place on January 27, 2011 in Artois, California. NPDES permit issues, MVCAC meeting locations, and committee reports were just a few of the things covered at the meeting. President Beck and Member Bird provided a brief report on the MVCAC Annual Meeting that was held from January 30 through February 2, 2011 in Indian Wells, California. Both President Beck and Member Bird stated that the meeting was well worth attending and was very informative.

After this final item of reports, President Beck asked the manager to proceed to policy matters.

8. Policy Matters (8.1 – 8.2)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider approving and adopting Resolution 11-01. Resolution 11-01 is regarding the Districts appreciation for Bill Thebach's 52 years of service and dedication to the District. The Board reviewed a draft of Resolution 11-01. It was then moved by Member Vanhart, seconded by Member Mallan and passed unanimously to approve and adopt Resolution 11-01 as written.
- 8.2 Under item 8.2 of policy matters, the Board was asked to take this time to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission. No action taken nor needed.
9. Under topic of the month, the Board watched a District generated video on the Oroville Wildlife Area.
10. After reviewing the demands made upon the District for the past month it was then moved by Member Vanhart, seconded by Member Fichter and passed unanimously to authorize checks numbered 32321 to 32433, inclusive be signed and distributed. Expenditures for the month totaled \$368,329.30.
11. Under personnel, the Manager reported that the District's Receptionist/Records Clerk, Jodi Sneeringer returned to work on January 18, 2011 concluding medical leave. The Manger also reported that Renee "Abby" Scheurer voluntarily terminated employment as the District's Office Assistant to accept other employment.
12. Under correspondence, the Manager reported that the District received comments on the draft EIR by Tim Howard of CDPH and Tom Anderson of the Board of Trustees of the Butte County Mosquito and Vector Control District. The District received a letter from the MVCAC President Davis requesting grant funding to the MRF.
13. No other business.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No Closed Session Matters.
16. Asking for any other business and hearing none, President Beck announced adjournment at 8:19 PM.

Approved as amended at the Board of Trustees Meeting held March 9, 2011.

Respectfully submitted,

Charles Bird
Assistant Secretary

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 9, 2011

Members Present: A. Tom Anderson, Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dan Hutfless, Terry Mallan, Allan Seefeldt, Bo Sheppard, Lynn Vanhart.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball and Assistant Manager Dan Moench.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 9, 2011 at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The March 9, 2011 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:29 PM by President Beck.
3. Hearing and seeing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request the approval of the minutes.
4. After review, it was then moved by Member Fichter, seconded by Member Mallan and passed to approve the minutes of the Board of Trustees meeting held February 9, 2011 as amended and corrected with Members Anderson, Bequette, and Seefeldt abstaining due to their excused absence.
5. No closed session matters.
6. Reports (6.1 – 6.4)
 - 6.1 Under item 6.1 of reports, vector activity, the Manager reported that *Anopheles freeborni* populations continue to be extremely active on days where 62 degrees is exceeded. It was reported that the current weather pattern and mosquito activity has lead to a large volume of mosquito complaint calls from the public. The Manager then reviewed a new informational brochure used for public education. Culiseta species remain active as expected due to the cool weather and cool water temperatures. Culex species have not been observed. The Manager reported that tick flagging yielded that *Ixodes pacificus* and *Decermantor variabilis* are now active in the foothill and mountain areas of the District. Tick flagging was conducted at Upper Bidwell Park and Lake Oroville Recreation areas. Additionally, the Manager stated that there have been no observations of yellow jacket populations or activity.
 - 6.2 Under item 6.2 of reports, virus activity, the Manager reported that no West Nile virus (WNV) activity has been identified within the service area in 2011. The Manager reported that WNV is now active within the State, reporting that a positive mosquito pool was collected and identified in Riverside County and a dead bird tested positive in Sacramento County.
 - 6.3 Under item 6.3 of reports, the Manager provided a brief report on the Vector Control Joint Powers Agency Annual Meeting which was held on March 3-4, 2011. The Manager and Office Manager attended the meeting and it was stated that the meeting was well worth attending and many applicable things were learned and will be applied to the District. The first day of the meeting was a combination of "nuts and bolts" and employment practice laws and liabilities and the second day of the meeting was the Board meeting.
 - 6.4 Under item 6.4 of reports, the Manager provided a report on the current status of the NPDES permit. The Manager reported that the State Resources Water Board approved the biological and residual NPDES permit for vector control on March 1, 2011. The District submitted its Notice of Intent (NOI) and Pesticide Action Plan (PAP) and is awaiting the Notice of Acceptance (NOA). The Manager reported that Sac-Yolo MVCD applied and has received their NOA. The Manager reported that on March 7, 2011, the MVCAC Board selected URS to fill the role of the MVCAC NPDES Monitoring Coalition Program Manager. The estimated costs for participation should be about the same as anticipated. The Manager reported that there are possible legislative issues that could change NPDES requirements such as a stay of mandate extension and H.R. 872.
7. After this final item of reports, President Beck asked the manager to proceed to policy matters.
 7. Policy Matters (7.1 – 7.2)

- 7.1 Under item 7.1 of policy matters, the Manager reported that per the conditions of the Employment Agreement between the District and District Manager, the Manager must remind and request an annual performance evaluation. The employment agreement states, "3. *The Board shall, in April of each year of the Agreement term, meet and confer with the Manager on the issue of his job performance. The Board shall prepare a written evaluation of the Manager's performance, which shall be delivered to, and discussed with, the Manager.*" The Manager asked the Board for his annual performance evaluation and stated that the evaluation would be covered at April's Board Meeting.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider if it would like to extend the current employment agreement with the District Manager. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension. The employment agreement states, "6. *Extension of Agreement: Upon written request by the Manager, made not less than 55 days prior to the completion of any year of the Agreement term (other than the final year), the parties shall, not less than 25 days prior to the completion of that year, meet and confer on the issue of whether the Agreement term should be extended for an additional year. In the case of a timely written request to meet and confer, the Board shall, not less than 15 days prior to the completion of the Agreement year, notify the Manager in writing whether it intends that the Agreement term be extended for an additional year. An agreement to extend shall be memorialized by written Amendment to Employment Agreement, signed by the parties.*" The Manager then expressed his desire to have the contract extended one-year and shared a letter of request with the Board. It was then moved by Member Anderson, seconded by Member Seefeldt and passed unanimously for the Board to consider the contract extension.
8. Under topic of the month, the Board watched a District generated video and brochure on Mosquitofish (*Gambusia affinis*).
9. After reviewing the demands made upon the District for the past month it was then moved by Member Bequette, seconded by Member Bird and passed unanimously to authorize checks numbered 32434 to 32557, inclusive be signed and distributed. Expenditures for the month totaled \$181,092.27.
10. No personnel items.
11. Under correspondence, the Board reviewed a letter written by District Manager, Matthew C. Ball.
12. Under other business, the Manager reported that at 2:00PM on March 9, 2011, he had met with the Butte County Grand Jury. The Manager reminded the Board that this was the third meeting. The Assistant Manager reminded the Board that next months Board Meeting was going to be held at 444 Otterson Drive, Chico, CA 95928 (Chico substation).
13. No persons wishing to address the Board pertaining to closed session matters.
14. No Closed Session Matters.
15. Asking for any other business and hearing none, President Beck announced adjournment at 8:16 PM.

Approved as written at the Board of Trustees Meeting held April 13, 2011.

Respectfully submitted,

A. Tom Anderson
Secretary

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held April 13, 2011

Members Present: Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dan Hutfless, Terry Mallan, Allan Seefeldt, Bo Sheppard, Lynn Vanhart.

Members Excused: A. Tom Anderson.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Dan Moench, Office Manager Darlene Starkey, Public Information Officer Doug Weseman, Mosquito and Vector Control Specialist Phillip Henry.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on April 13, 2011 at 444 Otterson Drive, Chico, CA 95928.
2. The April 13, 2011 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Hearing and seeing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request the approval of the minutes.
4. After review, it was then moved by Member Vanhart, seconded by Member Bequette and passed to approve the minutes of the Board of Trustees meeting held March 9, 2011 as written.
5. No closed session matters.
6. Reports (6.1 – 6.6)
 - 6.1 Under item 6.1 of reports, vector activity, the Manager reported that *Culiseta* species and *Anopheles freeborni* populations continue to be active on days where 62 degrees is exceeded. The District has received many calls regarding overwintering Anopheles. Larval Culex species have been identified within the service area in urban breeding sites. The Manager reported that storm drain/drain inlet treatments will start on Monday and continue until completed in Chico. Upon completion, the District staff will disperse into other communities to attend to storm drains/drain inlets. The Manager reported that tick flagging yielded that *Ixodes pacificus* and *Dermacentor variabilis* populations continue to be active and have substantially increased in the foothill and mountain areas of the District. No observations on yellow jacket populations or activity was reported, but the Manager did report that populations of several paper wasp species have been observed and are actively constructing nests near buildings, dwellings, and gates.
 - 6.2 Under item 6.2 of reports, virus activity, the Manager reported that no West Nile virus (WNV) activity has been identified within the service area in 2011. The Manager reported that WNV is now active within the State, reporting that a positive mosquito pool was collected and identified in Riverside County and dead birds have tested positive in Sacramento County and Shasta County.
 - 6.3 Under item 6.3 of reports, the Manager reviewed and explained the 2010/2011 3rd Quarter fiscal report. The Manager reported that the District is in a good financial position at this time, but did explain that several unanticipated projects/costs have resulted in some high expenditures. The Manager reported that salaries and benefits category is 68% expended, services and supplies category is 80.5% expended, and capital outlay category is 52.6%. It was then stated that overall expenditures are currently at 71.1% expended and current revenues are at 71.4% received.
 - 6.4 Under item 6.4 of reports, the Manager presented the 2011 1st Quarter Newsletter and reviewed the topics found within the newsletter. Public Information Officer Doug Weseman reviewed and explained the sections of the newsletter.
 - 6.5 Under item 6.5 of reports, the Manager provided a report on the current status of the NPDES permit. The Manager reported that the District has currently filed a Notice of Termination (NOT) with the State Water Resources Control Board. The Manager explained that the District

had not yet received a Notice of Acceptance (NOA), but the fees had been paid and the check had cleared the bank. Conversations with the State Water Board revealed that the District's Notice of Intent (NOI) and Pesticide Action Plan (PAP) had been lost within the State Water Board. The Stay of Mandate extension was approved by the Sixth Circuit Court which will now expire on October 31, 2011. The Manager explained and discussed possible complications with NPDES compliance and discussed options being considered by Sac - Yolo Mosquito and Vector Control District. The Manager finished this report by stating that the District will again file an updated NOI and PAP at the end of August or the beginning of September.

- 6.6 Under item 6.6 of reports, the Manager reported on the 77th AMCA Annual Conference. The Manager stated that the meeting was of high quality, that attendees learned many new things, and that the meeting was well worth attending. President Beck shared the managers views and listed topics that were well worth attending such as new pesticides, new application techniques, and trustee sessions. Public Information Officer Doug Weseman reported on new GIS information he obtained and commented on the networking with others from around the country. Mosquito and Vector Control Specialist Phillip Henry stated that he really enjoyed learning new application techniques which he hopes to share and utilize this season.

After this final item of reports, President Beck asked the manager to proceed to policy matters.

7. Policy Matters (7.1 – 7.4)

- 7.1 Under item 7.1 of policy matters, the Board was asked to review and consider the draft copies of the organic rice letter and MOU, the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and agreement, and the aggressive mosquito control on lands in excess of three acres (reminder) letter that will be sent out this month upon approval. It was then moved by Member Mallan, seconded by Member Bird and passed unanimously to approve and mail the letters as written.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider a special service expenditure not to exceed \$17,750.00 for the cost of Mobile Infrared Systems (MIRS) to again provide aerial photography and GIS mapping of un-maintained swimming pools and other suspect mosquito-breeding sources in Butte County and Hamilton City. The Manager reported that Butte County Sheriff's Department will again allow the District to use their helicopter and pilot for ten hours. The Manager stated that he will be sending a thank you letter to Sheriff Jerry Smith for this assistance. It was then moved by Member Vanhart, seconded by Member Fichter and passed unanimously to approve the aerial surveillance project with MIRS in the amount \$17,750.00.
- 7.3 Under item 7.3 of policy matters, the Board was asked to consider a budgeted capital expenditure to retrofit new roll up doors on vehicle shed #2. Currently vehicle shed #2 has District built swing doors that pose a risk to the District's staff, visitors, and District equipment. The existing doors are not functioning as designed and would take many man hours to repair, realign, and correct. Additionally, the existing doors allow rodents and other unwanted pests into the building and pose little or no security. The Board reviewed three local area quotes. It was then moved by Member Mallan, seconded by Member Seefeldt and passed unanimously to approve the capital expenditure in the amount of \$16,335.00 by Robert Farley Construction.
- 7.4 Under item 7.4 of policy matters, the Board was asked to consider declaring a 7,000 gallon above ground storage tank surplus to need and to set a value to sell or authorize management to remove using whatever means necessary. The tank was purchased in 1955 for \$1,236.14. The tank is no longer needed or desired. The Manager discussed above ground storage tank requirements. The Manager and Assistant Manager explained that a property manager was willing to pay for the removal, loading/unloading, and transportation of the tank if the cost for the tank was economically feasible. It was then moved by Member Bird, seconded by Member Sheppard and passed unanimously to declare the 7,000 gallon tank surplus to need and set the sale value at \$100.00.
8. Under topic of the month, the Manager reviewed and explained the biology of bed bugs. The Board reviewed informational sheets on bed bug biology, identification, bed bug bites, and bed bug control.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Bequette, seconded by Member Vanhart and passed unanimously to authorize

checks numbered 32558 to 32668, inclusive be signed and distributed. Expenditures for the month totaled \$141,075.35.

10. Under personnel, the Manager introduced Mosquito and Vector Control Specialist Phillip Henry and reviewed with the Board why Phillip was nominated for the Boyd-Ariaz Grass Roots Award. Phillip then thanked the Board and management for the recognition and for being supportive throughout his career. The Board then thanked Phillip for his achievements and stated it was an honor to have him employed with the District.
11. Under correspondence, the Board reviewed a letter written by Bill Thebach and by District Manager, Matthew C. Ball to Senator Boxer.
12. No other business.
13. No persons wishing to address the Board pertaining to closed session matters.
14. Closed Session Matters (14.1-14.2).
 - 14.1 Under closed session matters 14.1, the Board President announced closed session, Government Code 54957, for a conference with District Manager Ball for an annual public employee performance evaluation and went into closed session and off the record at 9:10 PM and returned on the record / back in session at 9:17 PM. President Beck announced that the Board had discussed the manager's performance and progress, it was then moved by Member Vanhart, seconded by Member Bequette and passed unanimously to approve Manager Ball's scheduled merit increase and that the manager's performance was deemed to be highly favorable and was exceeding expectations. Additionally, President Beck asked Assistant Secretary Bird to write a letter summarizing the evaluation on behalf of the Board for the manager's personnel file.
 - 14.2 Under closed session matters 14.2, the Board President announced closed session, Government Code 54957.6, for a conference with labor negotiator, District designated representative, Manager Ball, regarding a one-year extension of the current employment agreement between the District and the manager and went into closed session and off the record at 9:17 PM and returned on the record / back in session at 9:19 PM. President Beck announced that the Board had discussed the option to extend the manager's employment agreement, it was then moved by Member Bequette, seconded by Member Seefeldt and passed unanimously to approve a one-year contract extension. President Beck announced that the contract extension revalidates the terms of the three-year contract.
15. Asking for any other business and hearing none, President Beck announced adjournment at 9:22 PM.

Approved at the Board of Trustees meeting held May 11, 2011.

Respectfully submitted,

Charles Bird
Assistant Secretary

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held May 11, 2011

Members Present: Dr. Albert Beck, Jack Bequette, Charles Bird, Jerry Ann Fichter, Dan Hutfless, Terry Mallan, Allan Seefeldt, Bo Sheppard, Lynn Vanhart.

Members Excused: A. Tom Anderson.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Dan Moench, Office Manager Darlene Starkey.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on May 11, 2011 at 5117 Larkin Road, Oroville, California 95965-9250.
2. The May 11, 2011 Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 7:30 PM by President Beck.
3. Hearing and seeing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request the approval of the minutes.
4. After review, it was then moved by Member Vanhart, seconded by Member Bequette and passed to approve the minutes of the Board of Trustees meeting held April 13, 2011 as written.
5. No closed session matters.
6. Reports (6.1 – 6.4)
 - 6.1 Under item 6.1 of reports, vector activity, the Manager reported that *Culiseta* species and *Anopheles freeborni* populations continue to be active on days where 62 degrees is exceeded. The District has received many calls regarding overwintering Anopheles. Larval Culex species have been identified within the service area in urban breeding sites and light and gravid traps are collecting adults. Tick flagging yielded that *Ixodes pacificus* populations continue to be active and have increased in the foothill and mountain areas of the District. No observations of yellow jacket populations or activity. Populations of paper wasp species have been observed and are actively constructing nests near buildings, dwellings, and gates. Additionally, the Manager reported that yellow jacket queens are actively foraging and are beginning their preparations for nests and colonies.
 - 6.2 Under item 6.2 of reports, virus activity, the Manager reported that no West Nile virus (WNV) activity has been identified within the service area in 2011. The Manager reported that WNV has been identified within the State. Counties reporting WNV are Santa Clara, Los Angeles, and Sacramento.
 - 6.3 Under item 6.3 of reports, District activity, the Manager reported that larval mosquito control continues throughout the service area. Mosquito and Vector Control Specialists (Specialists) are focusing on urban and suburban based sources. Sources such as catch basins, drain inlets, un-maintained swimming pools, retention/detention ponds, road side ditches, and other miscellaneous man-made containers are receiving immediate attention. Specialists continue to conduct physical control, property owner education / best management practices, biological and chemical control.

The Manager reported that the District's mosquitofish sentinel tanks have been placed and are operational throughout the service area. A total of (9) tanks are located throughout the service area consisting of (1) in Concow, (3) in Paradise, (1) in Magalia, (3) in Chico, and (1) in Hamilton City. The tanks are stocked with mosquitofish and are maintained weekly. These tanks are placed to make the fish readily available to residents throughout the service area. As always, mosquitofish may be picked up at the Oroville headquarters and/or the Chico substation. The Manager stated that the District was still investigating a need for a mosquitofish tank in the Gridley/Biggs area. It was stated that the Ace Hardware in Gridley might be a suitable location.

The Manager reported that the vector and virus surveillance has commenced. The District's array of New Jersey light traps and gravid traps are placed and operational in the field as are

the sentinel chickens. Additionally, CO2 trapping has commenced as well as the dead bird program. There are several large scale efficacy trials tentatively slated for the 2011 mosquito season. The Manager stated that the District was interested in trial work with Zenivex, Four Star, and ULV larvicide operations.

The Manager reported that the public education and outreach program (PR Dept.) has already staffed a booth at the Wildflower Festival in Oroville, Oroville's Feather Fiesta Day, and Paradise's Gold Nugget Days. The booth will soon visit Gridley's Red Suspenders Days and Chico's Silver Dollar Fair. Many more booth appearances will take place further into the summer. The PR Dept. is currently working on revising and recreating the District's photos, videos and is still working on the GIS project with CSU, Chico. Additionally, the PR Dept. has sent (3) press releases to the media, the annual public notice to a majority of the newspapers, and the 2nd annual standing water flyer to local and private agencies.

The Manager reported that he had a meeting with the City of Oroville's city staff regarding possible lease extension possibilities. The Manager explained to the Board that the Oroville property would not be able to be sold, but since the District was an aviation related business, the city would have the ability to work with a less than fair market value lease. The Manager stated that the District was currently receiving quotes for solar panels. The Board directed the Manager to continue to pursue this activity.

- 6.4 Under item 6.4 of reports, the Manager reported on the MVCAC Spring Quarterly Meeting that was held on May 5 and 6 at Seaside, California. The meeting was well worth attending and that a lot of new and current information regarding NPDES was presented. The Manager then reviewed other content discussed.

After this final item of reports, President Beck asked the Manager to proceed to policy matters.

7. Policy Matters (7.1 – 7.3)

- 7.1 Under item 7.1 of policy matters, the Board was asked to receive, review, and order posted for 30 days the 2011/2012 preliminary fiscal budgets. The Manager explained the fiscal budgets, outlined the projected revenues and expenditures. After some discussion, it was then moved by Member Bird, seconded by Member Fichter, and passed unanimously to approve the 2011/2012 preliminary fiscal budgets and ordered them posted for 30 days. The budgets will be posted at both facilities.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider reviewing the Hamilton City benefit assessment. The Manager stated that with Member Anderson's excused absence, that the Board may consider tabling this item until the June Board Meeting. The Board agreed to table the item until the return of Member Anderson. No action taken, nor needed.
- 7.3 Under item 7.3 of policy matters, the Board was asked to review a draft letter and consider sending it to irrigated lands owners/managers explaining the future constraints and impairments with SWRCB NPDES Permit for Vector Control Operations compliance. The Manager explained the current status of the NPDES permit and explained 303d listed waterways. The Board directed the Manager not to send the letter at this time, but should revisit the idea in the future, and to host a meeting with area stakeholders. No action taken, nor needed.
8. Under topic of the month, the Board was shown a District generated video and reviewed informational documents regarding un-maintained swimming pools, *Culex pipiens*, and Mobile Infrared Systems.
9. After reviewing the demands made upon the District for the past month it was then moved by Member Fichter, seconded by Member Mallan and passed unanimously to authorize checks numbered 32669 to 32773, inclusive be signed and distributed. Expenditures for the month totaled \$148,941.80.
10. No items under personnel.
11. No items under correspondence.
12. Under other business, the Manager reported that District had recently changed aircraft insurance. The District was formerly insured by Buttes Insurance Agency and has switched to

NationAir Aviation Insurance. The insurance coverage limits are much higher with a significantly lower premium.

13. No persons wishing to address the Board pertaining to closed session matters.
14. No closed session matters.
15. Asking for any other business and hearing none, President Beck announced adjournment at 9:10 PM.

Approved as written at the Board of Trustees meeting held June 8, 2011.

Respectfully submitted,

Charles Bird
Assistant Secretary