



**PLANNING SERVICES
DEPARTMENT**
411 Main Street (530) 879-6800
P.O. Box 3420
Chico, CA 95927

Application No. _____

APPLICATION FOR Large Family Day Care Permit

Applicant Information

Applicant		Daytime Phone
Street Address		
City	State	Zip

Property Owner		Daytime Phone
Address		
City	State	Zip

Project Information

Property Address/Location
Assessor's Parcel No(s)
Existing Land Use
Present Zoning

California Department of Social Services Facility No.		
Days & Hours of Operation	No. of Employees	No. of Off-Street Parking Spaces Proposed

Required Signatures

I hereby certify that this Application and all other information submitted is true and correct to the best of my knowledge and belief, and that I have read and understand the City requirements for a Large Family Day Care Permit.
(Before signing, see the information on page 2 of this application.)

Applicant's Signature	Date
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For Office Use Only

Application Received By	Receipt No.
Date	Application Fee \$
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Signed: _____ Date: _____ <div style="text-align: center;">Planning Director</div>	

cc: Building Official, Fire Chief, GIS, File

See page 2 for Important Information

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Requirements for a Complete Large Family Day Care Permit Application

The following items are **REQUIRED** for a complete Application:

- Completed and Signed Application Form
- Written Authorization from the Property Owner (if Applicant is not the Owner)
- 8½" X 11" Site Plan of proposed Large Family Day Care Home showing:
 - Workable scale
 - North arrow
 - Property lines
 - Dimension of front property line
 - Adjacent streets, alleys and properties
 - Footprint and location of existing and new structures
 - Parking stalls, driveways and dimensions
 - Street address and assessor's parcel number(s)
 - Name of Applicant
- Application Fee

Time Limits

Please allow ten working days to process this application.

City Standards

The following standards apply in addition to all other applicable provisions of these Regulations and any requirements imposed by the California Department of Social Services through its facility licensing. Licensing by the Department of Social Services is required for all large family day care facilities.

1. No large family day care facility shall be located within 300 feet of another.
2. The facility shall provide one parking space for each employee and one parking space for drop-off and pick-up, in addition to required residential spaces. Where the large family day care facility is located on a parcel having less than 22 feet of legally permitted on-street parking along the frontage of the parcel, or is located within a preferential parking area, the facility shall provide one additional parking space and an approved off-street turnaround area. The driveway of a large family day care facility may serve to meet the required off-street parking spaces and/or the drop-off area. The driveway parking spaces may be in tandem with the on-site garage spaces. Any facility located on an arterial street shall be provided with adequately designed off-street drop-off and pick-up areas to ensure that vehicles reentering the arterial street will be able to do so in a forward manner.
3. All on-site signs shall be in compliance with Chapter 19.74 (Signs) of the Chico Municipal Code.
4. The facility shall contain a fire extinguisher and smoke detector devices and comply with all standards established by the City of Chico Fire Department.
5. In order to protect adjacent residential dwellings from noise impacts, a large family day care facility within any residential zoning district may only operate up to a maximum of 14 hours per day, between the hours of 6:00 a.m. and 8:00 p.m. Outdoor activities may only be conducted between the hours of 7:00 a.m. and 7:00 p.m.
6. Each facility shall be inspected by the City for compliance with the Uniform Housing Code and any regulations adopted by the State Fire Marshal which are applicable to large family day care facilities. These inspections shall be made without payment of a City inspection fee, unless required by these Regulations or any conditions of approval imposed on the entitlement.



**BUILDING AND DEVELOPMENT SERVICES
DEPARTMENT**

411 Main Street – 2nd Floor
P.O. Box 3420
Chico, CA 95927

(530) 879-6800
Fax (530) 895-4726
<http://www.ci.chico.ca.us>

**COMMUNITY CARE FACILITIES
LARGE FAMILY DAY CARE HOMES
SB 1830 CHAPTER 1083
HEALTH AND SAFETY CODE SECTION 13146
EFFECTIVE FEBRUARY 1, 1998**

Fire and life safety requirements for large family day care homes were developed to provide a safe environment while maintaining the home environment. Large family day care homes provide family day care for nine (9) to fourteen (14) children, including children who reside at the home, for a period of less than 24 hours per day. The following requirements are the minimum acceptable standards and are to be employed when making an inspection for the Community Care License Board, 520 Cohasset Road, Suite 6, Chico, CA 95926. Phone (530) 895-5033.

- (1) A permit is required for all large family day care uses. The permit fee is \$245.00. Please contact the City of Chico Planning Services Department at (530) 879-6800.
TITLE 24 CCR, PART 2, SECTION 310.15.1(3)
HEALTH AND SAFETY CODE, SECTION 1597.46
- (2) A Fire Safety Inspection is required for all large family day care homes. After the City Planning Department has issued their clearance, a Fire Safety Inspection Permit shall be obtained. Upon approval of this inspection, we will process the CDSS/Community Care Licensing "Fire Safety Inspection Request" form. The fee for such permit is \$131.00. Any questions, please contact the City of Chico Building Division at (530) 879-6700.
HEALTH AND SAFETY CODE, SECTION 13235
- (3) A floor plan of the dwelling is required that shows the entire house, including the area to be used for day care, location of exits, fire extinguishers, smoke detectors, and hot water heaters and heating appliances. A plot plan is also required showing the location of the building and distances to property lines, and a pre-determined meeting place outside, to be used when the house must be evacuated.
1994 UNIFORM FIRE CODE, SECTION 1213.2
TITLE 19, DIVISION 1, CHAPTER 1, ARTICLE 3, SECTION 3.13
- (4) Rooms used for day care purposes shall not be located above the first story, except in buildings provided with an automatic fire sprinkler system throughout. For the purposes of this section, the first story shall be designated as the floor used for residential occupancy nearest the street level which provides primary access to the building.
TITLE 24 CCR, PART 2, SECTION 305.2.3
TITLE 24 CCR, PART 2, SECTION 310.15.5

- (5) Provide single station residential-type smoke detectors which are approved by the California State Fire Marshal's Office. The number and placement will be determined by the inspector when each home is visited. In most cases, there will be one detector centrally located in the corridor or area giving access to the rooms used for sleeping purposes, one within each bedroom, one in each vaulted ceiling area, one at the top of each stairway and at least one in each story, including one in the basement, if applicable.

TITLE 24 CCR, PART 2, SECTION 310.15.2
1994 UNIFORM BUILDING CODE, SECTION 310.9.1.4

- (6) Provide portable fire extinguisher having a minimum rating of 2A:10BC. Fire extinguishers shall be hung on the wall so they are readily accessible and visible, and shall be no more than five (5) feet to the top of the extinguisher, and no less than three (3) feet from the floor. Fire extinguishers shall be serviced annually, and immediately after each use.

TITLE 24 CCR, PART 2, SECTION 310.15.3
1996 CALIFORNIA HEALTH AND SAFETY CODES, SECTION 13190.3
TITLE 19, DIVISION 1, CHAPTER 3, ARTICLE 11, SECTION 596.4

- (7) Provide a device suitable for sounding a fire alarm in a readily accessible and visible location. It shall be attached to the structure and mounted no more than five (5) feet to the top of the alarm, and no less than three (3) feet from the floor. It shall make a distinctive tone and be audible throughout the house. The following devices are acceptable for alarm systems:

- a) A bell and switch that is battery powered.
- b) A bell and switch that receives its power from the residence.

TITLE 24 CCR, PART 2, SECTION 310.15.4

- (8) At least two (2) approved exits are required from a house. Every required exit doorway shall be of a size to permit the installation of a door not less than 32 inches in clear width and not less than 6 feet 8 inches in clear height. A manually operated horizontal sliding door may be used as one of the two required exits. If there is a screen on the glass door, the lock shall be removed. Yard gates blocking egress to the public way shall comply with the exterior door latching requirements.

When basements are used for day care purposes, one of the two exits required shall open directly to the exterior of the building without entering the first floor.

NOTE: Horizontal blinds or other window treatments which would impede emergency evacuation are prohibited at such exits.

TITLE 24 CCR, PART 2, SECTION 1025
TITLE 24 CCR, PART 2, SECTION 310.4
TITLE 24 CCR, PART 2, SECTION 1003.1
TITLE 24 CCR, PART 2, SECTION 1004.6

- (9) Exit door(s), including manually operated horizontal sliding doors, shall be openable from the inside without the use of a key or any special knowledge or effort. This means that door hardware must be 'self-releasing' and that one single movement or operation of the door will unlock and open the door. Manually operated edge or surface mounted

flush bolts, thumb and key operated dead bolts, hooks and eye chains are prohibited. If a dead bolt is desired, it shall be 'self-releasing' and unlock by just turning the door knob.

TITLE 24 CCR, PART 2, SECTION 1025

TITLE 24 CCR, PART 2, SECTION 1004.3

- (10) A self-closing solid core door 1-3/8 inches in thickness is required between the living area and garage.

1994 UNIFORM BUILDING CODE, SECTION 302.4, Exception 3

- (11) The garage must be separated from the home by materials approved for one-hour fire resistive construction on the garage side, or equivalent materials, as determined by the Building Division.

NOTE: This is generally 5/8-inch TYPE X sheetrock, with no openings, that has been taped and sealed at the joints.

1994 UNIFORM BUILDING CODE, SECTION 302.4, Exception 3

- (12) A fire evacuation drill must be conducted monthly and a record kept of such, stating:

- a) Date of drill
- b) Time required to evacuate the premises.
- c) Number of persons participating

These records shall be maintained for a minimum of three (3) years.

TITLE 19 CCR, DIVISION 1, CHAPTER 1, ARTICLE 3, SECTION 3.13

- (13) Extension cords shall not be used as a substitute for fixed wiring of a structure, and shall be removed where they run through walls, ceilings, floors, doorways, windows, or similar openings, where attached to building surfaces, or where concealed behind building walls, ceilings or floors.

1994 UNIFORM FIRE CODE, 8506

- (14) Every enclosed gas-fire water heater, furnace, or appliance employing open flames such as gas, wood, or oil which is within the area used for child care shall be protected with a fixed and substantially constructed metal guard. Such guards shall be located not less than ten (10) inches from the appliance, be a minimum of 37 inches high, and the guard members shall be spaced not more than 2 inches apart.

Exception: This does not apply to kitchen stoves or ovens.

TITLE 24 CCR, PART 2, SECTION 310.12

TITLE 19 CCR, DIVISION 1, CHAPTER 1, ARTICLE 3, SECTION 3.17

- (15) Chimneys, flues, and stovepipes shall be maintained in a safe condition, and all portions of any tree which extends within ten (10) feet of the outlet of any chimney or stovepipe shall be removed. Provide a spark arrestor for the top of a chimney, flue, or stovepipe screened with a screen with maximum 1/2" openings.

TITLE 19 CCR, DIVISION 1, CHAPTER 1, ARTICLE 3, SECTION 3.07(b)

1994 UNIFORM FIRE CODE, SECTION 1109.7

1994 UNIFORM BUILDING CODE, SECTION 3102.3.8

- (16) Storage of gasoline, fuel oil, and other flammable liquids shall be limited to the amount required for maintenance, operations, cleaning, etc. It shall be stored outside in a private garage or other approved location.

Storage in excess of ten (10) galls shall be stored in an approved flammable liquid storage cabinet.

1994 UNIFORM FIRE CODE, 79.202(a)

1994 UNIFORM BUILDING CODE, SECTIONS 310 AND 312

- (17) Approved numbers or addresses shall be placed on the house in such a position as to be plainly visible and legible from the street or access road fronting the property. Said numbers shall contrast with their background. They shall be illuminated or mounted next to a light source. *Brass numbers not allowed, per City of Chico policy.*

The recommended height of numerals shall be:

- a) 4" with ½" stroke for numbers on illuminated address fixtures located on buildings **within 75 feet** of the public street.
- b) 6" with 1" stroke for numbers posted on buildings **over 75 feet** from the public street.

1994 UNIFORM BUILDING CODE, SECTION 502

1994 UNIFORM FIRE CODE, SECTION 901.4.4

- (18) No combustible material shall be placed or stored within ten (10) feet of any building or structure.

TITLE 19 CCR, DIVISION 1, CHAPTER 1, ARTICLE 3, SECTIONS 307(a)