



**4. APPLICANT DISQUALIFYING CRIMINAL OFFENSES**

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| <ol style="list-style-type: none"> <li>1. Forgery of certificates, false marking of aircraft, and other aircraft registration violation; 49 U.S.C. 46306.</li> <li>2. Interference with air navigation; 49 U.S.C. 46308.</li> <li>3. Improper transportation of a hazardous material; 449 U.S.C. 46312.</li> <li>4. Aircraft piracy; 49 U.S.C. 46502.</li> <li>5. Interference with flight crewmember or flight attendants; 49 U.S.C 46504</li> <li>6. Commission of certain crimes aboard aircraft in flight; 49 U.S.C 46t506.</li> <li>7. Carrying a weapon or explosive aboard aircraft; 40 U.S.C. 46505</li> <li>8. Conveying false information and threats; 49 U.S.C. 46507</li> <li>9. Aircraft piracy outside the special aircraft jurisdiction of the United States; 49 U.S.C. 46502(b)</li> <li>10. Lighting violations involving transporting controlled substances; 49 U.S.C. 46315</li> <li>11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established requirements; 49 U.S.C. 46315</li> <li>12. Destruction of an Aircraft or aircraft facility; 49 U.S.C. 32.</li> <li>13. Assault with intent to murder.</li> <li>14. Murder.</li> <li>15. Espionage.</li> </ol> | <ol style="list-style-type: none"> <li>16. Sedition.</li> <li>17. Kidnapping or hostage taking.</li> <li>18. Treason.</li> <li>19. Rape or aggravated sexual assault.</li> <li>20. Unlawful possession, use, sale, distribution, or manufacturing an explosive or weapon</li> <li>21. Extortion.</li> <li>22. Armed or felony unarmed robber.</li> <li>23. Distribution of, or intent to distribute, a controlled substance.</li> <li>24. Felony arson.</li> <li>25. Felony involving a threat.</li> <li>26. Felony involving –</li> <li>27. (i) Willful destruction of property;</li> <li>28. (ii) Importation or manufacture of a controlled substance;</li> <li>29. (iii) Burglary;</li> <li>30. (iv) Theft</li> <li>31. (v) Dishonesty, fraud or misrepresentation;</li> <li>32. (vi) Possession or distribution of stolen property;</li> <li>33. (vii) Aggravated assault;</li> <li>34. (viii) Bribery; or</li> <li>35. (ix) Illegal possession of a controlled substance punishable of a maximum term of imprisonment of more than one year.</li> <li>36. Violence at International airports; 18 U.S.C. 37.</li> <li>37. Conspiracy or attempt to commit any acts listed above.</li> </ol> |
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**I HAVE NOT BEEN CONVICTED OR FOUND GUILTY OF ANY OF THE ABOVE LISTED CRIMINAL OFFENSES.**

\_\_\_\_\_  
**(Applicant Initials)**

**5. APPLICANT CERTIFICATIONS**

The information I have provided above is true, complete and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement provided on this document may be punished by fine, imprisonment or both.

\_\_\_\_\_  
**Applicant (Print Name)**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**TO BE COMPLETED BY CITY**

Card Number: \_\_\_\_\_

Card Status:  Pending  
 Active - Expiration Date: \_\_\_\_\_  
 Deactivated (Returned: \_\_ Yes \_\_ No)

Access Level: AOA

As issuer of this Chico Municipal Airport Gate Access Card I certify that I have seen the applicant's appropriate forms of identification and understand any willful false statement provided on this document can be punished by fine, imprisonment or both.

\_\_\_\_\_  
 City Representative (Print Name)

\_\_\_\_\_  
 City Representative Signature

\_\_\_\_\_  
 Date

# CHICO MUNICIPAL AIRPORT

## Gate Access Card Responsibilities

- ▶ Use of the airport premises is conditioned upon compliance with the Chico Municipal Airport Rules and Regulations found in Chico Municipal Code Title 11R (attached). Entry upon or into the airport shall be deemed to constitute an agreement to comply with these rules and regulations. Violations of any airport rule or regulation may result in penalties provided by law and/or removal from the airport premises for such period of time as may be determined by the Airport Commission.
- ▶ **RESTRICTED AREA:** The AOA directly west of the Terminal is marked by a red line with the words “Restricted Area” in white letters. Use of this area is restricted to commercial air carrier flight and ground crews. Entering this area is a violation of airport security regulations and may result in the loss of airport privileges.
- ▶ An Airport Gate Access Card (card) authorizes you to have access to the air operations area (AOA) of the Chico Municipal Airport. All airport cards are the property of the City of Chico and must be returned to the City when the card expires or at the conclusion of your need to access the AOA.
- ▶ As per City Fee Schedule 90.010 the fee for a Security Gate Reader Card is as follows:
  - Fee (two year period) - \$46
  - Replacement Fee for each card lost, stolen or damaged (due to abuse) cards - \$36
- ▶ You are responsible for your card. NEVER loan your card to anyone. The card is issued solely for your use. Please report a lost or stolen card to the City immediately by calling (530) 896-7200.
- ▶ There is a \$36.00 replacement fee if your card is lost, stolen, or if it becomes inoperative due to misuse or abuse.
- ▶ Be aware of your surroundings. Always watch for running or moving aircraft, vehicles and equipment.
- ▶ Everyone working or operating on the airport must understand that they play a vital role in keeping the airport safe and secure by:
  - Ensuring the gate or door that you pass through closes securely behind you.
  - Ensuring that no one follows you through a gate or door unless that person is under your escort.
  - Immediately reporting any suspicious activity to the Chico Police Department at (530) 897-4911.
- ▶ Federal regulations, under 49 CFR 1542.209(1), impose a continuing obligation for you to disclose to the City, within 24 hours, if you are convicted of any disqualifying criminal offense that occurs while you have gate access privileges.

**Violations of any of the above rules can result in  
revocation of your airport GATE ACCESS card.**

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**By signing below I accept the responsibilities of an Airport Gate Access Card as listed above and have read and will abide by the Airport Rules and Regulations found in Chico Municipal Code Title 11R.**

**Applicant Name (print):** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Title 11R**

### **CHICO MUNICIPAL AIRPORT RULES AND REGULATIONS<sup>1</sup>**

#### **Chapter:**

- 11R.04 Rules Generally**
- 11R.08 Use of the Airport**
- 11R.12 Motor Vehicle Regulations**
- 11R.16 Aircraft Regulations**
- 11R.20 Fire Prevention**
- 11R.24 Air Traffic Rules**
- 11R.28 Handling and Storing Hazardous Cargo**
- 11R.32 Handling and Storing Aircraft Fuel**

NOTE: Footnotes are numbered throughout the text and are located at the end of this title.

**Chapter 11R.04****RULES GENERALLY****Section:****11R.04.010 Application of title.****11R.04.020 Definitions.****11R.04.010 Application of title.**

The rules and regulations set forth in this title shall govern all persons utilizing the Chico Municipal Airport.

(Res. No. 149 75-76 (part))

**11R.04.020 Definitions.**

For the purpose of this title, the following words and phrases shall have the meanings defined in this section unless from the context a different meaning is intended; provided, however, that whenever any word or phrase used in this title is not defined, but is defined in Title 1 or Title 11 of the Chico Municipal Code, such definitions are incorporated herein and shall be deemed to apply to such words and phrases when used in this title:

- A. "Airport commission" shall have the meaning as defined in Title 11 of the Chico Municipal Code, hereinafter referred to as "commission."
- B. "Airport manager" shall have the meaning as defined in Title 11 of the Chico Municipal Code, hereinafter referred to as "manager."
- C. "Field privileges" shall mean to make use of the airport for takeoff, landing, taxiing, parking, and tie-down.
- D. "Fuel handling" shall mean the transportation, delivering, fueling and draining of aircraft fuel.
- E. "Gross landing weight" shall mean the maximum allowable gross landing weight of such aircraft under the most favorable conditions as determined by the Federal Aviation Administration and incorporated in the Certificate of Airworthiness of the particular aircraft.
- F. "Local-based aircraft" shall mean an aircraft that has on file a complete standard form of registration for permanent storage with the manager, or is included in a required report provided to the city by a fixed-based operator, lessee, or permittee.
- G. "Movement area" shall mean that portion of the operational area which consists of runways, taxiways and other areas which are utilized for the taxiing, takeoff and landing of aircraft, exclusive of the loading ramps and parking areas.
- H. "Operational area" shall mean any area on the airport which encompasses aircraft movements and vehicle traffic necessary to support the aircraft.
- I. "Private aircraft" shall mean aircraft operated by a person for pleasure, business, or for other purposes, where no direct monetary return is received from its operation, and including, without limiting the generality hereof, executive aircraft.
- J. "Safety areas" shall mean those areas adjacent to and at the end of each runway and

- taxiway having the following respective dimensions:
1. Runway 13L-31R. An area 500 feet in width, including the usable runway width of 150 feet, extending no less than 200 feet beyond each
  2. Runway 13R-31L. An area 450 feet in width, including the usable runway width of 75 feet, extending 200 feet beyond each end.
  3. Taxiways. An area which includes the usable taxiway surface and adjacent paved or gravel shoulder.
- K. "Scheduled air carrier" shall mean an air carrier certified by the Federal Aviation Administration, which carrier schedules regular landings at the airport, whether such landing is in accordance with a published schedule or not.
- (Res. No. 149 75-76 (part))

## Chapter 11R.08

### USE OF THE AIRPORT

**Section:**

<b>11R.08.010</b>	<b>Authority.</b>
<b>11R.08.020</b>	<b>Public use - Movement areas.</b>
<b>11R.08.030</b>	<b>Commercial use.</b>
<b>11R.08.040</b>	<b>Scheduled operations.</b>
<b>11R.08.050</b>	<b>Agreements.</b>
<b>11R.08.060</b>	<b>Operational area occupancy.</b>
<b>11R.08.070</b>	<b>Parking and storage.</b>
<b>11R.08.080</b>	<b>Management of public.</b>
<b>11R.08.090</b>	<b>Removal from airport.</b>
<b>11R.08.100</b>	<b>Charges and fees.</b>
<b>11R.08.105</b>	<b>Possession and consumption of alcoholic beverages.</b>
<b>11R.08.110</b>	<b>Advertisements.</b>
<b>11R.08.120</b>	<b>Refuse.</b>
<b>11R.08.130</b>	<b>Destruction of airport property - Accident reports.</b>
<b>11R.08.140</b>	<b>Nonliability of city for loss, damage or injury to persons or property.</b>
<b>11R.08.150</b>	<b>Authority to refuse clearance.</b>
<b>11R.08.160</b>	<b>Granting of privileges to lessees, etc.</b>
<b>11R.08.164</b>	<b>Manager's authority to approve leases.</b>
<b>11R.08.168</b>	<b>Manager's authority to approve alterations or additions to improvements on leased property.</b>
<b>11R.08.170</b>	<b>Violations.</b>

**11R.08.010 Authority.**

Any permission granted by the commission, manager, or other officer, agent or employee of the city, either directly or indirectly, expressly or by implication, to any person to enter or use the airport or any portion thereof, is conditioned upon compliance with these rules and regulations; and entry upon or into the airport by a person shall be deemed to constitute an agreement to comply with said rules and regulations.

(Res. No. 149 75-76 (part))

**11R.08.020 Public use - Movement areas.**

The movement areas are open to aircraft, in accordance with the rules and regulations governing the operation of aircraft and the conduct of air persons as promulgated by the appropriate agencies of the United States Government, the State of California, the commission, and the city council.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.08.030 Commercial use.**

No person shall carry on any commercial activity on the airport without the consent of the commission or its representatives and the payment of the appropriate fees and charges prescribed for such activity.

(Res. No. 149 75-76 (part))

**11R.08.040 Scheduled operations.**

A person authorized to conduct the scheduled operation of aircraft on the airport, or using the airport as an alternate, shall conduct their operation through the terminal building, or such other building as may be designated by the commission as the terminal point, and a monthly record of the number of landings and the gross landing weight of each landing shall be submitted to the finance director in writing.

(Res. No. 149 75-76 (part), Res. No. 133 95-96 §1)

**11R.08.050 Agreements.**

The manager may enter into agreements with the federal government relating to the daily operations of the control tower which are not in conflict with the provisions of the city Charter, the Chico Municipal Code, these rules and regulations or the Airport Operations Manual.

Said agreements may provide for the indemnification of the federal government if such indemnification is required, is in the best interests of the city and is approved by the city attorney.

The manager shall notify the commission of the execution of such agreements at the next regular meeting of the commission following such execution.

(Res. No. 149 75-76 (part))

**11R.08.060 Operational area occupancy.**

No person shall use or occupy an operational area, for any purpose whatsoever except for matters pertaining to the servicing of tenants, concessionaires, activities associated with aircraft operations, or governmental agencies, or matters connected with maintenance and operation of the airport.

(Res. No. 149 75-76 (part))

**11R.08.070 Parking and storage.**

Unless otherwise provided in a lease or other agreement, no person shall use any area of the airport for parking and storage of aircraft or property without obtaining permission of the manager. If, notwithstanding, a person uses such area without first obtaining permission, then the manager is authorized to order the aircraft or other property removed, or cause same to be removed and stored at the expense of the owner, without liability for damage thereto arising from or out of such removal or storage.

(Res. No. 149 75-76 (part))

**11R.08.080 Management of public.**

The manager, at all times, has authority to take such action as may be necessary in the handling, conduct and management of the public in attendance at the airport.

(Res. No. 149 75-76 (part))

**11R.08.090 Removal from airport.**

The manager may remove or eject from the airport premises any person who knowingly or willfully or continuously violates any rule or regulation herein prescribed, or any order of instruction issued by or under the authority of the commission or manager. In every case where practicable, the violator shall first be informed of the violation that has been committed and shall be requested to leave the airport premises peacefully. Upon the failure of the violator to explain or excuse the violation to the satisfaction of the manager, or in the alternative to leave peaceably when the manager deems this necessary, such direct action may be used by the manager as required to obtain compliance with the direction that the violator leave the airport premises.  
(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.08.100 Charges and fees.**

All charges and fees, due the city, shall be due and payable in advance on the first day of each month, unless other arrangements have been made in advance.  
(Res. No. 149 75-76 (part))

**11R.08.105 Possession and consumption of alcoholic beverages.**

It shall be unlawful for any person to possess an open container of alcoholic beverage or to consume an alcoholic beverage within the airport terminal lobby, any airport terminal conference room or upon any aircraft parking apron, except where the alcoholic beverages are consumed and/or possessed in the course of an event open to members of the general public and have been authorized by the airport commission.  
(Res. No. 71 91-92 §2)

**11R.08.110 Advertisements.**

No person shall solicit funds for any purpose and no signs, advertisements, or circulars may be posted or distributed at the airport without the permission of the manager.  
(Res. No. 149 75-76 (part))

**11R.08.120 Refuse.**

Garbage, refuse and other waste material shall be stored, accumulated and disposed of in accordance with the provisions of Title 8 of the Chico Municipal Code.  
(Res. No. 149 75-76 (part))

**11R.08.130 Destruction of airport property - Accident reports.**

No person shall destroy, remove or disturb in any way buildings, signs, equipment, markers or other airport property.

In the event of an accident resulting in the damage to or destruction of airport property, the person involved in such accident shall file a report of same with the City Police Department which, in turn, will notify the manager.  
(Res. No. 149 75-76 (part))

**11R.08.140 Nonliability of city for loss, damage or injury to persons or property.**

The city, its officers, agents or employees shall not be liable for loss, damage or injury to persons or property arising out of any accident, incident or mishap of any nature whatsoever or from any cause whatsoever to any individual, aircraft or property occurring on the airport or in the use of any airport facilities.

(Res. No. 149 75-76 (part))

**11R.08.150 Authority to refuse clearance.**

The manager may delay or restrict any flight or other operations at the airport and may refuse landing or takeoff clearance to any aircraft when the manager determines, with sole discretion, that the protection of the public interest and safety so require.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.08.160 Granting of privileges to lessees, etc.**

Whenever these rules and regulations provide that the commission or manager may grant a privilege, such privilege is considered to have been granted if it has been incorporated in a lease, contract or other agreement with the commission.

(Res. No. 149 75-76 (part))

**11R.08.164 Manager's authority to approve leases.**

The manager may approve any lease, license or other entitlement for the use or possession of city owned property at the airport where such interest runs for a period of one year or less and is terminable on 30 days or less notice.

(Res. No. 116 87-88 §1, Res. No. 12 04-05, Res. No. 15-08)

**11R.08.168 Manager's authority to approve alterations or additions to improvements on leased property.**

The manager may approve any alterations or additions to improvements located on city-owned property held under lease, license or other entitlement, where the value of such alteration or addition as determined for purposes of granting a building permit is ten thousand dollars or less.

(Res. No. 116 87-88 §2)

**11R.08.170 Violations.**

In addition to other penalties provided by law, any person violating any of these rules and regulations may be deprived of the use of the airport for such period of time as may be determined by the commission.

(Res. No. 149 75-76 (part))

## Chapter 11R.12

### MOTOR VEHICLE REGULATIONS

#### Section:

- 11R.12.010 Vehicles on the airport.**
- 11R.12.020 Vehicle and operator license.**
- 11R.12.030 Vehicle speed.**
- 11R.12.040 Parking.**
- 11R.12.050 Accident report.**
- 11R.12.060 Towing.**
- 11R.12.070 Use of roads and walks generally.**
- 11R.12.080 Vehicle operating regulations.**
- 11R.12.090 Authorized vehicles in operational area.**
- 11R.12.100 Vehicle standards.**
- 11R.12.110 Vehicle identification.**
- 11R.12.120 Right-of-way.**
- 11R.12.130 Tower clearance - Vehicles on movement or safety areas.**

#### **11R.12.010 Vehicles on the airport.**

No vehicle shall be operated on the airport in a careless or negligent manner or in disregard of the rights and safety of others, or without due caution or circumspection, or at a speed or in a manner which endangers unreasonably or is likely to endanger unreasonably persons or property, or while the driver thereof is under the influence of intoxicating liquor, or any narcotic or habit-forming drug or if such vehicle is so constructed, equipped or loaded as to endanger unreasonably or be likely to endanger unreasonably persons or property.

(Res. No. 149 75-76 (part))

#### **11R.12.020 Vehicle and operator license.**

No motorized vehicle shall be operated on the airport unless the driver thereof is duly authorized to operate such vehicle within the state.

(Res. No. 149 75-76 (part))

#### **11R.12.030 Vehicle speed.**

No vehicle shall be operated on the airport at a speed in excess of 25 miles per hour except as otherwise posted.

(Res. No. 149 75-76 (part))

#### **11R.12.040 Parking.**

No person shall park a vehicle or permit the same to remain on the airport except at such places and for such periods of time as may be prescribed or permitted by the city council, the commission or the manager.

(Res. No. 149 75-76 (part))

**11R.12.050 Accident report.**

The driver of any vehicle involved in an accident on the airport shall immediately make a complete report in writing to the city police department.

(Res. No. 149 75-76 (part))

**11R.12.060 Towing.**

The manager shall have the authority to tow or otherwise move motor vehicles, which are parked by their owners or operators on the airport in violation of these rules and regulations, at the operator's expense and without liability for damage which may result in the course of such moving.

(Res. No. 149 75-76 (part))

**11R.12.070 Use of roads and walks generally.**

- A. No person shall travel on the airport other than on the roads, walks or places provided for the particular class of traffic.
- B. No person shall use the roads or walks in such manner as to hinder or obstruct their proper use.

(Res. No. 149 75-76 (part))

**11R.12.080 Vehicle operating regulations.**

Although the roadways located on the airport are not dedicated public roadways, all regulations relating to the operation of a motor vehicle, as set forth in the Chico Municipal Code, and the California Vehicle Code, shall apply to vehicles operating on such roadways, except when specific permission is granted by the commission or manager to vary from the requirements of such codes.

(Res. No. 149 75-76 (part))

**11R.12.090 Authorized vehicles in operational area.**

No motorized vehicle shall be operated in or upon an operational area unless its presence is specifically required for purposes of aircraft servicing, airport maintenance, or airport emergencies. All vehicles (other than gasoline service trucks) or ambulances which are not manned by personnel of the city shall be accompanied by an employee of the city unless otherwise authorized by the manager. All vehicles shall utilize a two-way radio or rotary beacon or shall display a 3-foot-square flag of alternating colored squares (international orange and white).

(Res. No. 149 75-76 (part))

**11R.12.100 Vehicle standards.**

No vehicle shall be permitted in or upon an operational area unless it is in sound mechanical order, with adequate lights, horn and brakes and clear vision from the driver's seat. Trailers and semi-trailers shall not be permitted unless they are equipped with reflector buttons and proper brakes or are adequately secured so that neither aircraft propeller blast nor wind will cause them to become free rolling when disengaged from a towing vehicle. Positive locking couplings shall be required for all towed equipment. (Res. No. 149 75-76 (part))

**11R.12.110 Vehicle identification.**

Vehicles shall display lights from one-half hour after sunset to one-half hour before sunrise, except when such vehicles are parked in areas designated by the commission or manager. Vehicles equipped with rotating beacons shall use them at all times while on or near aircraft operating areas.

(Res. No. 149 75-76 (part))

**11R.12.120 Right-of-way.**

All self-propelled surface vehicles, except emergency equipment responding to an alarm, shall yield the right-of-way to any and all aircraft in motion.

(Res. No. 149 75-76)

**11R.12.130 Tower clearance - Vehicles on movement or safety areas.**

- A. All vehicles operating on movement areas or safety areas shall have prior permission of the control tower and shall be equipped or escorted by a vehicle equipped with a functioning two-way radio. If not so equipped, such vehicles or escort vehicle shall have an operating overhead rotating beacon or flag.
- B. Drivers of vehicles must request and secure permission from the control tower to enter the movement or safety areas, and must, while in these areas, maintain a continuous listening watch on the radio equipment which shall be operated on the appropriate frequency. All transmissions made on this frequency shall be directed solely to the control tower. Except when conditions make it imperative to do so, drivers shall not conduct inter-truck communications.
- C. In the event of radio failure after the vehicle has been cleared to an operating area, the movement of the vehicle shall be controlled by a portable traffic control light or "light-gun," a directive spotlight which can be illuminated in red, white or green as desired. The following signals can be anticipated and shall be adhered to:

<b>Color and Type of Signal</b>	<b>Procedure</b>
Steady green	Cleared to proceed
Steady red	Stop
Flashing red	Clear all movement areas
Alternating red and green	Extreme caution required. Await next signal.
Flashing white	Return to starting point.

- D. All vehicles operating on movement or safety areas during the hours that the control tower is not in operation shall do so with extreme care and caution, with due regard for aircraft movements and in accordance with all applicable laws.

(Res. No. 149 75-76 (part))

## Chapter 11R.16

### AIRCRAFT REGULATIONS

**Section:**

<b>11R.16.010</b>	<b>Landing fees.</b>
<b>11R.16.020</b>	<b>Flying clubs.</b>
<b>11R.16.030</b>	<b>Accident reports.</b>
<b>11R.16.040</b>	<b>Storage areas.</b>
<b>11R.16.050</b>	<b>Property damage.</b>
<b>11R.16.060</b>	<b>Aircraft parking - Nonscheduled and general aviation aircraft.</b>
<b>11R.16.070</b>	<b>Persons on operational area.</b>
<b>11R.16.080</b>	<b>Observance of government rules.</b>
<b>11R.16.090</b>	<b>Two-way radios.</b>
<b>11R.16.100</b>	<b>Manner of operation.</b>
<b>11R.16.110</b>	<b>Authorized areas.</b>
<b>11R.16.120</b>	<b>Aircraft moving.</b>
<b>11R.16.130</b>	<b>Taxiing.</b>
<b>11R.16.140</b>	<b>Runups.</b>
<b>11R.16.150</b>	<b>Disabled aircraft.</b>
<b>11R.16.160</b>	<b>Airworthiness requirements.</b>
<b>11R.16.170</b>	<b>Nonpayment of charges.</b>
<b>11R.16.180</b>	<b>Repairs.</b>
<b>11R.16.190</b>	<b>Running engine in hangar prohibited.</b>

**11R.16.010 Landing fees.**

No person shall land or takeoff an aircraft on or from the airport, or use a ramp, apron area or aircraft parking and storage area except upon the payment of such fees and charges as may from time to time be established by the city council unless such person is entitled to use such area under lease or contract.

(Res. No. 149 75-76 (part))

**11R.16.020 Flying clubs**

Flying clubs shall not be permitted at the airport unless approved by the commission or are located on a site leased to a fixed-base operator. Said flying clubs shall be for the purpose of providing a service for their members only and shall not be established for their profit.

(Res. No. 149 75-76 (part))

**11R.16.030 Accident reports.**

The pilot of an aircraft involved in an accident on or near the airport causing personal injury or property damage shall immediately make a report to the city police department which, in turn, shall immediately notify the manager. If the pilot is unable to do so, the owner, an agent, or witnesses shall make such report.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.16.040 Storage areas.**

No aircraft shall be parked, stored or repaired at the airport except in the areas designated by the commission or manager for such use, and no aircraft shall be left unattended unless properly secured or within a hangar. Violation of this regulation may result in the offending aircraft being removed by the manager and impounded until incurred towing and storage charges have been paid.

(Res. No. 149 75-76 (part))

**11R.16.050 Property damage.**

Any person responsible for the destruction or damage of airport property, whether by accident or otherwise, shall be responsible for such damage and destruction, and, in appropriate cases, for such financial losses to the airport as follow from such damage or destruction, whether by loss of use or otherwise.

(Res. No. 149 75-76 (part))

**11R.16.060 Aircraft parking - Nonscheduled and general aviation aircraft.**

Nonscheduled airline aircraft wishing to load or unload passengers, baggage and/or freight, shall contact the manager or control tower to ascertain the gate position to be used. General aviation aircraft will use the fixed base operator(s) parking area, unless prior arrangements have been made with the commission or manager.

(Res. No. 149 75-76 (part))

**11R.16.070 Persons on operational area.**

No person, except air persons, duly authorized personnel, passengers going to or from aircraft, or persons being personally conducted by airport attendants shall be permitted to enter the operational area. However, this does not give any such person the privilege of unrestricted use of the airport. These privileges are confined to the necessary use of the spaces in connection with flights, inspection, and routine duties.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.16.080 Observance of government rules.**

No person shall operate an aircraft from or on the airport otherwise than in conformity with the provisions of Federal Aviation Regulations, prescribed air traffic rules, rules and regulations of the California Department of Transportation, Division of Aeronautics, or any of these rules and regulations.

(Res. No. 149 75-76 (part))

**11R.16.090 Two-way radios.**

Aircraft equipped with two-way radios will monitor the control tower frequency while in the airport air traffic pattern area.

Except in emergencies, or unless otherwise authorized by the control tower, flight operations on or about the airport will only be permitted if the aircraft is equipped with functioning two-way radio equipment. Contact with the control tower during its hours of

operation, must be maintained at all times. The aircraft shall remain in contact with the control tower until it leaves the area or has been parked.

(Res. No. 149 75-76 (part))

**11R.16.100 Manner of operation.**

No aircraft will be operated on the airport in a careless manner or without due regard for the rights and safety of others or at a speed that is likely to endanger others, and the operator thereof must not be under the influence of intoxicating liquor or any narcotic or habit-forming drug. Extreme caution and vigilance must be maintained at all times.

(Res. No. 149 75-76 (part))

**11R.16.110 Authorized areas.**

No aircraft shall land, take off or taxi in areas other than those authorized by the city council, the commission or manager, and in no event shall an aircraft enter a grass or unpaved area unless so authorized.

(Res. No. 149 75-76 (part))

**11R.16.120 Aircraft moving.**

Aircraft shall be moved only by qualified personnel.

(Res. No. 149 75-76 (part))

**11R.16.130 Taxiing.**

No person other than a pilot or mechanic certified by the Federal Aviation Administration shall taxi an aircraft on any part of the airport. No person other than a certified pilot or mechanic will be at the controls of an aircraft while engines of said aircraft are being started or operated. Airplanes shall not be taxied into or out of hangars.

(Res. No. 149 75-76 (part))

**11R.16.140 Runups.**

All runups will be made in a place designated by the commission or the manager.

(Res. No. 149 75-76 (part))

**11R.16.150 Disabled aircraft.**

The pilot or operator of an aircraft shall, after receiving clearance from the National Transportation Safety Board, Federal Aviation Administration and manager, be responsible for the prompt removal of an aircraft wrecked or disabled or otherwise abandoned on the airport. Failure of the operator to comply with this rule will constitute authority for the manager to have the aircraft removed at the operator's expense and without liability for damage which may result in the course of such removal.

(Res. No. 149 75-76 (part))

**11R.16.160 Airworthiness requirements.**

The manager may ground any aircraft which in the manager's opinion does not conform to airworthiness requirements, until the necessary corrective action has been taken or a Federal Aviation Administration ferry permit has been obtained.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**11R.16.170 Nonpayment of charges.**

The manager shall have the authority to detain any aircraft for nonpayment of storage or other charges due the city.

(Res. No. 149 75-76 (part))

**11R.16.180 Repairs.**

No person shall repair, maintain, service, or test its aircraft or aircraft of others on any area of the airport unless such person is a permittee, sublessee or user of the property of an airport tenant having a lease from the commission.

(Res. No. 149 75-76 (part))

**11R.16.190 Running engine in hangar prohibited.**

No aircraft engine shall be run in any hangar.

(Res. No. 149 75-76 (part))

## Chapter 11R.20

### FIRE PREVENTION

**Section:**

- 11R.20.010      Smoking.**
- 11R.20.020      Open flames.**
- 11R.20.030      Good housekeeping.**
- 11R.20.040      Flammable material.**
- 11R.20.050      Parts cleaning.**
- 11R.20.060      Extinguishers.**
- 11R.20.070      Maintenance lights.**
- 11R.20.080      Heating engines.**
- 11R.20.090      Fire prevention code compliance.**
- 11R.20.100      Periodic inspections.**

**11R.20.010 Smoking.**

No person shall smoke or carry lighted cigars, cigarettes, pipes, matches or any open flame in or upon any area of the airport within fifty (50) feet of hangars, fuel storage areas, fuel loading situation, fuel handling vehicles, or aircraft being fueled or having fuel drained, or in any other place where smoking is specifically prohibited by signs.

(Res. No. 149 75-76 (part))

**11R.20.020 Open flames.**

No person shall start an open fire any place on the airport without permission of the city fire chief. No torch cutting or welding shall be permitted in hangars. Welding in shop areas is permitted provided all safety precautions are observed and welding equipment is operated by experienced and qualified personnel.

(Res. No. 149 75-76 (part))

**11R.20.030 Good housekeeping.**

Good housekeeping will be required at all times by tenants and occupants of all buildings and hangars both in their assigned areas and during aircraft maintenance operations. Hangar floors shall be maintained clear of all engine stands, ladders and equipment not in actual use. Areas surrounding fire hydrants, fire extinguishers and sprinkler risers shall be kept clear at all times, and all premises shall be kept clean and clear of all rubbish, junk, debris, old aircraft and vehicles, and any other unsightly objects. If after warning by the manager, the area is not cleaned, cleaning will be done at the direction of the manager and billed to the tenant or occupant.

(Res. No. 149 75-76 (part))

**11R.20.040 Flammable material.**

No person shall store flammable material or equipment, use flammable liquids or gases, or

maintain his premises in such a condition as to violate the fire prevention code of the city or any rules or regulations herein contained. Flammable liquids having a flashpoint below 100 degrees Fahrenheit shall at all times be kept in and used from approved safety cans and stored in acceptable metal cabinets, in quantity not to exceed 25 gallons. Transfer of flammable liquids from original containers to safety cans shall be done outside of buildings in a safe location. Areas surrounding storage of flammables shall be kept clear of all flammable and combustible material.

(Res. No. 149 75-76 (part))

#### **11R.20.050 Parts cleaning.**

Only water-base or varsol-type solvents with flashpoints of at least 100 degrees Fahrenheit are permitted for aircraft engine or parts cleaning or maintenance, or for collection in drip pans.

(Res. No. 149 75-76 (part))

#### **11R.20.060 Extinguishers.**

Tenants of all hangars and buildings shall provide suitable fire extinguishers and equipment which shall be kept in good working order as determined by the fire chief and not tampered with or used for any purpose other than fire fighting or fire prevention. Extinguishers shall be inspected at least every six months by qualified personnel. Tags showing the date of the last such inspection shall be left attached to each unit.

(Res. No. 149 75-76 (part))

#### **11R.20.070 Maintenance lights.**

Aircraft maintenance lights, including drop lights, shall be listed as vapor-proof by the Underwriters' Laboratories.

(Res. No. 149 75-76 (part))

#### **11R.20.080 Heating engines.**

The heating of aircraft engines on the airport shall be done only by the use of steam, hot water, hot air or approved electric heaters. Aircraft shall be heated only outside hangars and only with a qualified attendant standing by.

(Res. No. 149 75-76 (part))

#### **11R.20.090 Fire prevention code compliance.**

Tenants and all persons occupying airport buildings are required to comply with any and all regulations contained in the fire prevention code of the city as they may apply.

(Res. No. 149 75-76 (part))

#### **11R.20.100 Periodic inspections.**

All premises on the airport shall be subject to periodic safety inspections. These inspections shall be made by the fire chief or an authorized representatives at least twice each year. Recommendations and infractions will be reported to the persons involved for action.

(Res. No. 149 75-76 (part), Res. No. 02 03-04)

**Chapter 11R.24****AIR TRAFFIC RULES****Section:**

- 11R.24.010 Notice to airmen.**  
**11R.24.020 Landings and takeoffs.**  
**11R.24.030 Vertical clearance.**  
**11R.24.040 Request landing or takeoff.**

**11R.24.010 Notice to airmen.**

Any change in field conditions, information pertinent to safety, or items of interest to airmen will be published as a Notice to Airmen (NOTAM).

(Res. No. 149 75-76 (part))

**11R.24.020 Landings and takeoffs.**

Landings and takeoffs shall be made on the runway most nearly aligned into the wind unless otherwise specified by the control tower. No landing or takeoff shall be made except at a safe distance from buildings and other aircraft.

(Res. No. 149 75-76 (part))

**11R.24.030 Vertical clearance.**

When the ceiling is insufficient to permit compliance with the required vertical separation, the prescribed traffic pattern altitude will be reduced as necessary to provide such required vertical separation.

(Res. No. 149 75-76 (part))

**11R.24.040 Request landing or takeoff.**

If takeoffs or landings are requested in a direction other than prescribed by the control tower, the pilot is solely responsible for determining that the operation can be completed with safety.

(Res. No. 149 75-76 (part))

**Chapter 11R.28****HANDLING AND STORING  
HAZARDOUS CARGO****Section:**

- 11R.28.010 Dangerous articles.**  
**11R.28.020 Handling and storing.**  
**11R.28.030 Receiving and handling by authorized personnel.**  
**11R.28.040 Storage areas.**

**11R.28.010 Dangerous articles.**

No person shall, without prior permission, keep, transport, handle or store at, in or upon the airport any cargo of explosives or other dangerous article which is barred from loading in, or for transportation by civil aircraft under Part 103 of the Federal Aviation Regulations. Any waiver of such regulations or part thereof by the Federal Aviation Administration or by any other competent authority shall not constitute or be construed to constitute a waiver of this rule or an implied permission to keep, transport, handle or store such explosives or other dangerous articles, at, in or upon the airport. Advance written notice of at least 24 hours shall be given the manager to permit full investigation and clearance for any operation requiring a waiver of this rule. This written notice shall include the designated qualified personnel handling the article, the proposed area for storage of the article, the routes for transport to be utilized within the airport boundaries, and a statement that ensures that Part 103 of the Federal Aviation Regulations has been complied with. This written notice will be approved in writing by the manager and retained for at least 6 months.

(Res. No. 149 75-76 (part))

**11R.28.020 Handling and storing.**

No person shall offer, and no person shall knowingly accept, any dangerous article for shipment at the airport unless the shipment is handled and stored in full compliance with the provisions of Part 103 of the Federal Aviation Regulations.

(Res. No. 149 75-76 (part))

**11R.28.030 Receiving and handling by authorized personnel.**

Any person engaged in the transportation of dangerous articles shall arrange to have an authorized person standing by at the airport for receiving and handling such shipments in compliance with the prescribed regulations.

(Res. No. 149 75-76 (part))

**11R.28.040 Storage areas.**

Any person engaged in the transportation of dangerous articles shall provide storage facilities which reasonably insure against unauthorized access and exposure to persons or damage.

(Res. No. 149 75-76 (part))

## Chapter 11R.32

### HANDLING AND STORING AIRCRAFT FUEL

#### Section:

<b>11R.32.010</b>	<b>Fuel prohibitions.</b>
<b>11R.32.020</b>	<b>Fueling areas.</b>
<b>11R.32.030</b>	<b>Bonding and grounding.</b>
<b>11R.32.040</b>	<b>Fire extinguishers.</b>
<b>11R.32.050</b>	<b>Electrical operation.</b>
<b>11R.32.060</b>	<b>Passenger occupancy.</b>
<b>11R.32.070</b>	<b>Fuel attendants.</b>
<b>11R.32.080</b>	<b>Vehicle positioning.</b>
<b>11R.32.090</b>	<b>Fuel spills.</b>
<b>11R.32.100</b>	<b>Parking areas.</b>
<b>11R.32.110</b>	<b>Vehicle marking.</b>
<b>11R.32.120</b>	<b>Fuel grade.</b>
<b>11R.32.130</b>	<b>Personnel training.</b>

#### **11R.32.010 Fuel prohibitions.**

No commercial aircraft shall be fueled or have fuel drained while an engine of said aircraft is running or is being heated or while the aircraft is in a hangar or an enclosed area.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

#### **11R.32.020 Fueling areas.**

- A. Except as set forth below, aircraft fuel shall not be handled within any hangar or building.
- B. Private aircraft may be fueled within those hangars specifically designed and used solely for the storage of a single aircraft and having no sources of ignition (i.e., no electrical or open flame devices).

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

#### **11R.32.030 Bonding and grounding.**

All fuel handling vehicles shall be fitted with means of bonding and grounding to prevent the possibility of static discharge and ignition. During commercial fuel handling operations, the fuel dispensing hose, nozzle, tank vehicle and aircraft shall be bonded and grounded by wire.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

#### **11R.32.040 Fire extinguishers**

During fuel handling for any aircraft, at least two CO2 fire extinguishers shall be available for immediate use .

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.050 Electrical operation.**

During fuel handling for any aircraft, no person shall operate any radio transmitter or receiver or switch electrical appliances on or off in such aircraft, nor shall any person act in any manner or use any material within fifty (50) feet of such aircraft which is likely to cause a spark. (Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.060 Passenger occupancy.**

During fuel handling for any aircraft, no passenger shall remain in or enplane or deplane from such aircraft unless a qualified attendant is at each door in use for this purpose and unless a means of safe egress is in position in the event that such a device is required for the safe and rapid debarkation of the passengers. Smoking shall be prohibited in or about such aircraft during fuel handling.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.070 Fuel attendants.**

The driver, operator or attendant of any fuel handling device shall be with the vehicle at all times while the vehicle is fueling or refueling an aircraft. Such driver, operator or attendant shall serve no more than two vehicles or aircraft simultaneously under fuel servicing and shall be within 75 feet of any operation under the driver, operator, or attendant's surveillance.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part), Res. No. 02 03-04)

**11R.32.080 Vehicle positioning.**

During refueling or defueling, fuel handling vehicles shall be placed so as to be readily removable in event of fire (i.e., to permit direct driving away from the loading position). No more than one refueler shall be positioned on each wing of an aircraft. When high-capacity aircraft are refueled, additional refuelers shall be parked or positioned at least 100 feet from the aircraft served and then only in areas approved by the commission or manager.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.090 Fuel spills.**

Persons engaged in aircraft fuel handling shall exercise care to prevent fuel spillage. In the event of fuel spillage involving aircraft, engines shall not be started until the spill area has been properly flushed or cleaned, or the aircraft has been moved to a safe distance from the spill.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.100 Parking areas.**

Fuel handling vehicles shall park on the airport only in areas designated by the commission or manager.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.110 Vehicle marking.**

Each fuel handling vehicle shall be conspicuously marked in letters of contrasting color, with the word "Flammable" on both sides and rear of the cargo tank in letters at least six inches high, and with the wording "Emergency Shut Off" and other appropriate operating instructions at the location(s) of emergency operating devices in letters at least two inches high.

(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.120 Fuel grade.**

Each fuel storage tank and fuel handling vehicle shall be conspicuously marked near the dispensing outlets with the identification of the type or grade of fuel being stored or handled.  
(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**11R.32.130 Personnel training.**

Persons engaged in aircraft fuel handling shall be instructed and trained in the proper operation of the fuel handling equipment they are authorized to operate, and in the proper procedures for compliance with these rules and regulations.  
(Res. No. 149 75-76 (part), Res. No. 68 86-87 §1 (part))

**TITLE 11R FOOTNOTES**

1. This title was initiated by Resolution 9-76 of the airport commission, passed May 27, 1976, and was approved by the city council June 1, 1976, as Resolution 149 75-76. For additional provisions concerning the municipal airport, see Title 11 of this code.